

This form should be completed for a child with a Final Education Health and Care Plan (EHCP). You should NOT submit an Early Years Inclusion Fund (EYIF) request form

Pupil name:	
Pupil date of birth:	
Year group:	
School/ Setting:	

Information Required	£ + / -	Comments/Notes
Total School/Setting Budget 2019-2020	Information can be found at (search for your setting in the drop down menu near the top left of the spreadsheet) https://www.derby.gov.uk/education-and-learning/schools-and-colleges/schools-financial-information/	
Total Carry Forward 2019-2020		Information not available
Total School/Setting Budget 2020-2021	Same link as 2019-2020 budget. Select 2020-2021 link on the page	
Total/projected Carry Forward 2020-2021		Information not available
Total Notional Budget 2020-2021	This can be searched for on the spreadsheets linked above. It may say £0 for your setting. Record this – but you will still need to show how you have spent the first £200 to support a child in section A below	

A. Provision Mapping for SEN Notional Budget

Please evidence actions already taken to overcome these difficulties including the provision made from normally available resources.

Include how the notional SEN budget (element 1 and 2*) was used, and the impact it has.

£6K (element 2*) for school aged children, £200 (in a PVI setting and school nursery) or £300 (in a maintained nursery) for children in FS1 and below receiving a 15 hours funded place

Notional Budget amount spent	Interventions/Support provided	Frequency/ duration	Anticipated or actual impact- data pre and post intervention
Total notional budget spend = £205.75 <i>(standard notional budget for a PVI settings is £200)</i>	Gastrostomy feed training for 2 staff	2x £50 (£100)	Child has been able to attend for their full session at nursery and have their feed administered safely by a trained member of staff. Having 2 trained members of staff mean that even if staff member is off work the child can still attend for their full session
	4 transition visits with a member of staff to help settle in to nursery (this is additional to the 2 settling sessions we usually offer)	4x2 hours (£72)	Was less distressed when started nursery fully as the staff and environment were familiar
	Already provided 10 hours per week 1-1 support from a member of staff	5x15 minute attention Autism session each week 5x10 minute sensory story time in the sensory room 10x10 minutes direct 1-1 work around specific SALT targets (£33.75)	We have been able to support the child to access a range of activities within the nursery and to carry out identified specific strategies

B. Provision Mapping for Top Up funding (element 3*) - include the amount secured from Early Years Inclusion Fund or any other Top Up funding and the impact it had.			
EYS Inclusion Fund amount or other Top Up funding	Interventions/ Support provided	Frequency/duration	Anticipated or actual impact- data pre and post intervention
Total EYIF received = £810	The EYIF was used to continue providing the strategies as described above (Attention Autism, 1-1 strategies to follow SALT advice and to administer 1 feed daily via gastro)	10 hours per week for 6 weeks from 11 November until 20 December	Child has been able to safely receive their feed within the nursery setting. Child has had adult support to help them access a range of activities that they would not otherwise choose to access and has 1-1 or small group sessions during their Attention Autism time and target time so they are now able to make choices in a structured activity.

C. Request for additional Top Up funding			
Amount requested	Interventions/Support needed	Frequency/ duration	Anticipated impact
Amount requested from E3 request = £1755.00 (Summer Term 2020)	(Child's name) continues to require support to access the EY curriculum/activities Attention Autism sessions on advice from SALT	5x15 minute attention Autism session each week	To engage in the session to develop skills around interaction and shared attention
	Currently requires to be fed once during the session at nursery	1x30 minute gastrostomy feed daily	To meet basic feeding needs in a safe manner
	Sensory story time each day in the sensory room	1x10 minute daily	To engage in a shared activity with an adult

	(child's name) requires 1-1 sessions daily for a member of staff to carry out the targeted work around PECS as advised by the SALT	2x10 mins daily	To learn that they can communicate
	(Child's name) needs an adult to ensure that he remains safe due to his need to climb constantly and also to eat non-edible objects that he takes an interest in. we also need to ensure that the other children are safe from his actions as he has been known to cause harm to others. We are working to reduce these incidents and provide other activities that satisfy (child's) sensory needs	For all other times when he is not engaged in specific learning activities – 10.75 hours	All staff and children are safe and (child's) sensory needs are met and incidents are reduced
		15 hours a week at £9.00 an hour from 20 April to 24 July (13 weeks – excludes half term week)	

Please return your completed form (if you are a PVI setting) to lynn.brierley@derby.gov.uk

OR Lynn Brierley, Early Intervention Team Leader, STePS, Council House, Corporation Street, Derby, DE1 2FS

Schools (Nursery schools, Infant and Primary Schools) should continue to forward to the SEND team