

Annual Training Programme

for Governors and Clerks
to Governing Bodies



April 2021 – March 2022

Virtual Meetings due to Covid19

Due to the Coronavirus Pandemic we have had to move our training to virtual Platforms. The main ones that we use are Microsoft Teams and Skype for Business.

Information about the venues we use when we are able to meetings in person after Covid19

Please be aware that these events could be located in an upstairs room. If you have any difficulties in using stairs could you please ensure you let a member of the Governor Support Team know before the event so that we can make arrangements for the room to be downstairs or an alternate venue found.

DCFC Information

CAR PARKING:

Parking is free and available in front of the stadium in the West Car Park and you can park in any numbered bay. There are several disabled parking bays at both sides of the Main Entrance.

In addition, there is a Park and Ride Pay and Display Car Park at the Velodrome which is situated next to Pride Park Stadium and is convenient if the main carpark is full – the cost of the parking is £3 per car.

OUT OF HOURS ACCESS (next to the Players Entrance):

If the training you are attending is out of DCFC working hours i.e. 8.30am to 5.00pm and you are unable to find your way to the training room ring the Duty Manager on 07949 752929. If you do not have the telephone number to hand there is a Security Office to the left of the Main Reception (on the side next to the Players Entrance) who can help you 24 hours a day. It would be helpful if you have the Training Course name.

FIRE & EVACUATION PROCEDURE:

In case of a fire please take the nearest exit to the car park. A Duty Manager will be on hand to accompany all guests to the nearest and safe exit.

PLEASE NOTE: Lifts will not be accessible.

SECURITY PROCEDURES:

DCFC would ask that if any customers visiting Pride Park see anything that they think is suspicious, report immediately to on-site security, any member of Derby County staff or Gary Parkin, Head of Security on 07808 531230.

SMOKING:

Derby County Football Club does not permit smoking within the building or pitch side, including the use of balcony.

Smoking is permitted in the car parks around the stadium walls.

Venues for Training after Covid19

Governor training for the Annual Training Programme will be held at Kedleston Road Training and Development Centre or at Club DCFC, Pride Park Stadium. Occasionally other venues will be used, when this occurs clear directions and maps will be available.

Please check the venue for the training you wish to attend.

Kedleston Road Training & Development Centre
184 Kedleston Road
Derby
DE22 1GT
Tel: 01332 641181



Club DCFC
Pride Park Stadium
Pride Park
Derby
DE24 8XL
Tel: 01332 667525

Welcome to Derby City Council Training Programme for Governors and Clerks to Governing Bodies

Within this Programme, all governors should be able to find a variety of training courses and support. This year again presents many challenges financially, to Derby City Council and to schools. For this reason we have worked hard to ensure that all governor training and support is excellent value for money. Please compare Derby City Council training, the expertise of our trainers and the quality of their materials, to independent trainers and neighbouring providers. We welcome your comments and feedback regarding this brochure and the training content. Please contact us if the developmental needs of your governing body are not covered in the Programme.

In a letter received from Ofsted in February 2013 the LA Governor Support and Improvement team were listed as “a strength for support and training”.

Our Pledge

Our pledge to Governing Bodies:

- Deliver regular and relevant training
- Provide value for money
- Deliver a wide variety of training courses to cater for the needs of new and experienced governors
- Use high quality trainers, producing high quality materials
- Interactive and informative courses
- Accessible venues with car parking and refreshments
- Start and finish on time
- Effective evaluation and monitoring of all feedback from governor training
- Support for chairs of governors
- Support for clerks to governing bodies
- Support for all governors
- Up to date resources and information.

At the heart of all governors' training should be the commitment to ensure better governance, leading to outstanding schools and improving outcomes for all youngsters.

The Annual Training Programme delivers professional development for all Governors and Clerks to Governors

Governor Support and Improvement



All Schools and Academies

The Governor Support Team, based within Education and Skills, aims to provide support and guidance to Clerks and School Governors to help improve standards in schools.

NEW We are delighted to be able to offer a new package choice that will include **The Key for School Governors**. This has the advantage that it is a very reasonable price and is accessible from your GovernorHub account. **Modern Governor** e-learning is also available and accessible through your GovernorHub account.

We have **TheSchoolBus** available as a bolt-on again. You choose the option that suits your Governing Board best. **All packages have access to GovernorHub**. Discounts are available for all the external organisations if buying through Derby City Council.

What the Service Provides:

Governor Support and Improvement	Clerks Helpline	Bronze	Silver	Gold
Checking and Sealing of Instrument of Government	✓	✓	✓	✓
Access to the LA's Governor Support helpline who can provide immediate advice and support	✓	✓	✓	✓
Support and advice for dealing with complaints	✓	✓	✓	✓
Clerks' Fact Sheets regularly updated	✓	✓	✓	✓
Governor recruitment support and resources	✓	✓	✓	✓
Attendance at governor recruitment events as required.	✗	✓	✓	✓
Termly Chairs Briefing Sessions	✗	✓	✓	✓
Governing Body Model Agendas (one each term)	✗	✓	✓	✓
Access to the Governor Support subscriber pages on the Schools' Information Portal	Clerks page only	✓	✓	✓
Access to the Weekly Schools Circular.	✓	✓	✓	✓
Free places available on selected courses and conferences with discounted prices on courses from the Annual Training Programme for Governors and Clerks	Clerks Network Briefing only	✓	✓	✓
Governing Body Training Record	✗	✓	✓	✓
New Governor Induction Training (Two free places then subsidised including NGA <i>Welcome to Governance handbook</i>)	✗	✓	✓	✓
Training Certificates	✓	✓	✓	✓
Support for new clerks and new chairs available.	Clerks only	✓	✓	✓
GovernorHub membership includes access to FAQs and resources	✓	✓	✓	✓
NGA membership (Standard or Gold)	✗	✗	✓ (standard)	✓ (gold)

Benefits:

- Access to Governor Team Members who are based within the Professional Advocates for Children in Education team, have school and Local Authority knowledge
- Access to expert knowledge on DfE Governance Handbook
- Training is delivered by Senior LA Officers, Professional Advocates for Children in Education with experience of inspections, LA Officers, Head teachers, experienced governors, external Educational consultants
- Ability to network and share good practice with other governing boards and clerks
- Access to NLGs and External Reviews of Governance brokered
- On-site visits to new Clerks are available
- Choice of external memberships benefitting from discounted prices negotiated as part of the DCC Governor Support and Improvement packages.

GovernorHub Membership Benefits:

All GBs will receive access to GovernorHub in all of the DCC Governor Support & Improvement packages benefitting from a 75% discount.

As a school governor you know that expectations are high. The demands on you are greater than ever. GovernorHub was invented by school governors to make life as a school governor as simple as possible. We give you the **information** and **tools** that you need - online and instantly.

- Keep up to date with the latest **news** and **announcements** from local and national sources.
- Have private **online discussions** with your fellow governors.
- Plan and book your meetings and school events in a **shared calendar** and link this to your personal diary on PC, tablet or phone.
- Store all of your governing body **documents** in one place.
- Find **key data** about your school via links to local and national sources. Look at data for similar schools or search for other schools.
- Browse and book **training courses** from your Local Authority Governor Support team

Benefits of GovernorHub:

- Governing body noticeboard and discussion page
- Shared storage for all your GB documents, minutes and policies
- Events calendar for GB members, at your fingertips or linked to your smartphone
- Latest national news for schools and governors
- Your GB membership list, committee membership and key roles
- Governing Body constitution record and vacancy report
- Quick Governing Body health check for key Ofsted criteria
- iPad app for viewing your documents offline enabling your meetings to be paperless
- Latest local news for schools and governors
- Integrated support from your Local Authority Governor Support team
- Ability to book training courses online with the LA.

GovernorHub for MATs: *(see the Governor Support and Improvement for MATs page)*

GovernorHub also has built in support for Multi-Academy Trusts, offering support for Trust Boards and Local Governing Boards. In particular it provides:

- A private area to store and track Trust Board members, meetings and documents.
- Access but Trustees and Members to all LGB documents and details.
- An area for MATs to share documents and news across all their LGBs.

Nb: access for the LGB is included but an extra charge is incurred for the MAT Trust Board.

NEW - GovernorHub has partnered up with The Key for School Governors and Modern Governor to offer a one stop service for all your governor needs through one sign in. Gain access to GovernorHub, The Key for School Governors and Modern Governor through a single username and password (see details below).

The Key for School Governors Membership Benefits (only available with GovernorHub NEW):

The Key and GovernorHub have partnered and you can now subscribe to The Key for School Governors for a fixed rate price and you will be able to access the site directly from your GovernorHub login.

Being a school governor is quite the task. Knowledge gaps and limited time mean it's sometimes hard to feel confident making decisions and holding leaders to account. The flow of changes in education create a justified anxiety that something might be missed.

- The Key app provides you with access to articles and news when you need it most. Instantly view policies, research and daily news round-ups on the move and in your governing body meetings.
- DfE guidance and the law, clearly explained. Easy-to-read articles tell you how legislation and statutory requirements affect your school and board.
- Step-by-step advice on how to make big decisions. Follow our expert advice on how to respond to changes in the sector and keep your compliance in check.
- Templates, checklists and audits - ready to use. Avoid reinventing the wheel when it comes to the nuts and bolts of governance like elections and agenda writing.
- 1-minute briefings to share with governors. Share these alongside meeting papers to get your entire board up to speed on key issues.
- Ofsted preparation resources. You'll know exactly what inspectors are looking for, and be ready to show your board at its best.
- Questions to ask during meetings and visits. Arrive knowing what you need to ask (or quickly search our website mid-meeting), to make sure you get the information you need.

Help to write, review and implement high-quality policies. You'll know what good, compliant policies look like, and have access to more than 30 editable model documents

NGA Membership Benefits:

This year we are again offering Governing Bodies the choice of benefiting from the discount negotiated with NGA if you subscribe through the DCC Governor Support and Improvement package. The Silver package includes NGA Standard membership and the Gold package includes the NGA Gold membership.

Silver package - The NGA **Standard** Membership entitles all governors in your governing body to:

- Receive the weekly e-newsletter
- Access the members' area of the website
- 1 free place at all NGA member events
- Three paper copies of the NGA magazine *Governing Matters* to home addresses
- Member discounts on NGA Guides

Gold package - The NGA **Gold** Membership entitles the whole governing body to:

- Receive the weekly e-newsletter
- Access the members' area of the website
- Receive paper copies of the NGA magazine *Governing Matters* to home addresses
- Get a free pack and member discount on NGA Guides
- Three free places at member events
- Access the NGA GOLDline – legal advice service

NGA for MATs: (see the Governor Support and Improvement for MATs page)

- Receive the weekly e-newsletter
- Access the members' area of the website
- Trust Board members receive paper copies of the NGA magazine *Governing Matters* to home addresses

- Get a free pack and member discount on NGA Guides
- Three free places at member events
- Access the NGA GOLDline – legal advice service

Bolt-on – TheSchoolBus:

We are pleased to be able to offer TheSchoolBus as a bolt-on to our Governor Support and Improvement offer again. GBs will benefit from a DCC 10% discount* (*subject to confirmation from The SchoolBus).

With TheSchoolBus, you gain access to over 3,000 actionable articles, 1,000 practical templates and 300 compliant model policies applicable to all aspects of school leadership. Plus, if you can't find what you need, we'll make it for you!

Every solution is thoroughly quality assured and made in-house using the latest DfE and Ofsted guidance – we never provide un-vetted third-party examples.

To see why thousands of schools and academies rely on TheSchoolBus to remain compliant, stay informed and drive educational standards, take a free trial. Get started at: <https://hub4leaders.co.uk/free-trial/>.

Membership includes an account for all staff members and governors.

Bolt-on – NGA Learning Link e-learning:

benefitting from a 49% discount

NGA Learning Link is an e-learning service via NGA which focuses on supporting Governors, Chairs, Clerks, and Trustees to develop their governance skills and knowledge.

The National Governance Association has teamed up with Virtual College, one of the UK's top e-learning providers, to deliver accessible, engaging and convenient e-learning. With 24/7 multi-device access to 50 modules, learning can be completed anytime, anywhere and at any place that suits the learner.

Bolt-on – Modern Governor e-learning (only available with GovernorHub NEW):

Modern Governor is an e-learning service that offers a constantly-growing collection of e-learning modules for governors and trustees in maintained schools, academies and free schools. By subscribing you will unlock a catalogue of engaging and interactive e-learning modules designed to work on smartphone, tablet and desktop. Even better, new modules are constantly added and made available to subscribers at no additional cost – so your Modern Governor service keeps getting better.

GovernorHub and Modern Governor have partnered up to bring you these benefits:

- completion of Modern Governor modules reflected in your personal training record stored in GovernorHub
- inclusion of all Modern Governor modules completed by your board in your board's training log
- access to your personalised Modern Governor completion certificates from within GovernorHub

Cost: (*nb NGA and The SchoolBus are yet to confirm subscription prices so the prices below may alter).

Please confirm when ordering if you wish to include The Key for School Governors.

Governor Support Package	Price	Up to 100 pupils on roll	Governor Support Package to include The Key for School Governors	Price to include The Key for School Governors	Up to 100 pupils on roll
Clerks Helpline	£460	£391	Clerks & Key Helpline	£740	£629
Bronze Package (no NGA)	£615	£523	Bronze & Key Package (no NGA)	£895	£761
Silver Package (NGA Standard*)	£710	£604	Silver & Key Package (NGA Standard*)	£990	£842
Gold Package (NGA Gold*)	£890	£757	Gold & Key Package (NGA Gold*)	£1170	£995

Cost for bolt-ons:

Governor Support and Improvement	Price	Number of Pupils							
		Up to 100	101-200	201 – 400	401 – 600	601 – 900	901 – 1500	1501 – 2000	2000+
NGA Learning Link e-learning	£82								
Modern Governor e-learning*	tbc								
TheSchoolBus*	See price bands	£370	£420	£475	£525	£580	£780	£895	£1050

Contact:

Jayne Hadfield
 Governor Support Manager
 01332 640364
jayne.hadfield@derby.gov.uk

Bespoke Training Sessions for your Governing Body – In House or Cluster Based

Whole governing body training sessions are available by negotiation. If your whole governing body identifies a need for training which would either benefit the whole governing body or is not covered in the Programme, contact Jayne Hadfield, Tel: 01332 640364, Email: jayne.hadfield@derby.gov.uk, to discuss your requirements and match these to a suitable trainer and liaise to find a suitable date and price.

New Governors – Induction Programme

The New Governor Induction Programme is offered as a daytime session or an evening session. It is highly recommended that your new governors attend this course where they will also receive a copy of the National Governance Association – NGA - Welcome to Governance handbook. The details can be found in this brochure and this course was recently judged outstanding by new governors who attended.

Chairs of Governors

All chairs of governors of Derby City schools and academies are invited to termly briefing sessions with representatives from the Local Authority - LA. Vice-chairs and Clerks are also welcome to attend these sessions.

New chairs of governors or chairs who feel they would appreciate some extra support can request a mentor by contacting Jayne Hadfield, Email: jayne.hadfield@derby.gov.uk

We offer a training course specifically for chairs and aspiring chairs of governors:

- Leading Governance for New and Aspiring Chairs

Also available is the National College Leadership Development Programme for Chairs and Aspiring Chairs and the National College Clerks Development Programme.

Designated Governors

The training programme includes many courses which cover the most recent legislation and are essential in order to keep abreast of education changes. These courses act as a crucial reminder and update for experienced governors as well as being important for all new governors. There are also specific courses for those governors with particular responsibilities. For example:

- Head Teacher Appraisal (Performance Management)
- Safeguarding
- SEN
- Children in Care
- Careers Governor Role.

Clerks to Governors

Good, professional clerks to governing bodies are essential to the smooth and efficient running of the governing body and its meetings. Derby City Council encourages all schools to value their clerk and provides training for new clerks, termly networking/training sessions and an annual conference.

Clerk's fact sheets are provided to those schools who have bought into the **Governor Support and Improvement** or **Clerks' Helpline** packages.

New clerks can request a mentor by contacting Jayne Hadfield, Email: jayne.hadfield@derby.gov.uk

Governor Support packages in Derby City

In addition to training, support is available for all governors and clerks to governing bodies across Derby City. This includes:

- Regular updates on GovernorHub to clerks and chairs of governors with local and national information
- Termly briefings for chairs of governors from representatives from the LA including People Services Directorate
- Resources which are regularly updated for example: Clerks Fact sheets, NGA Governor Handbook and NGA Chairs Handbook
- Recruitment materials
- Clerks' Networking Sessions
- Telephone helpline for governors and clerks
- Mentoring scheme for new chairs of governors
- Mentoring scheme for new clerks of governors
- Termly model agendas
- Support for governors with dealing with complaints
- Access to Governor Support Team Members who are based within the School Improvement Team, have school and Local Authority knowledge
- Access to expert knowledge on DfE Governance Handbook
- Training is delivered by Senior LA Officers, Professional Advocates of Children in Education with experience of inspections, LA Officers, Head teachers, experienced governors, external Educational consultants
- Ability to network and share good practice with other governing boards and clerks
- Access to NLGs and External Reviews of Governance brokered
- On-site visits to new Clerks are available.

Governor Feedback

After each training session governors are invited to complete an evaluation sheet, also throughout the year, governors, chairs of governors and clerks of governors offer their feedback and suggestions. We value your comments and appreciate the time you give.

Testimonials

What do governors, clerks and head teachers say about Derby City Governor Support?

Samples below taken from our testimonials page on the School Information Portal
<https://sip.derby.gov.uk/governor-support/testimonials/>

I have worked with Governor Services Unit for 2.5 years and I have always found them helpful and efficient. You can always rely on sound advice on any Governance issue you may have. I would recommend any Governing Board buy into this service to help provide them with a strong support system.

Pam Miles - Clerk to Governors at six Derby City Council Maintained Schools

As a school, and under current financial constraints, we have explored alternative provision providers. After very careful consideration, and fundamentally based upon the excellent service that we have received for many years and hopefully will continue to do so into the future, have continued to buy into a number of service packages which includes the Governor Support and Improvement Package.

I have always felt that the service received is both professional and of a high quality, especially from my direct interface with the Governor Support Team who are always eager to assist. Any queries raised are always responded to both quickly and with sound advice offered. In my role, efficient responses are highly important to ensure that we are able to discharge our duties promptly.

Brad Ames - Chair of Governors, Chellaston Infant School

Derby City Governor Support Services offer well informed advice and support for our school. Training sessions provide governors with a wide variety of courses covering all the key aspects of governance. Sessions are led by experienced and knowledgeable trainers keeping our governors up to date with current guidance and legislation. This is an excellent service and value for money.

Jonathan Gallimore, Executive Head teacher, St Chad's Church of England (VC) Nursery and Infant School, St James' Church of England (VA) Federation and Hardwick Primary School

Governor Helpline

If you need advice or assistance on matters of governance or training do not hesitate to contact:

Jayne Hadfield, Governor Support Manager

Tel: 01332 640364,

Email: jayne.hadfield@derby.gov.uk

Academies/Free Schools/Independent Schools/Out of Authority Schools

Derby City Council invites all academies, free schools, independent schools and out of authority schools to buy back any of the Governor Support packages. Most services and training can also be accessed on the PAYG (Pay As You Go) system. We also offer to build a tailored package for Multi Academy Trusts to suit your requirements, please contact Jayne Hadfield to discuss jayne.hadfield@derby.gov.uk Packages can be bought by MATs for all Academies or for individual Academies.

Cost:

Full details of all costs for packages and bolt ons can be found here:

<https://schoolsportal.derby.gov.uk/sold-services/sold-services-brochure-2021-22/sold-service-catalogue1/>

Closing date for bookings

To ensure courses are viable to run we have a minimum number for each course and we have to give between 2 and 4 weeks notice to the venues we have booked to meet their cancellation policies. We will therefore be introducing closing dates for bookings. If we need to change venue, when allowed to meet in person, at short notice we will communicate this to all participant who are booked on the courses.



Quality, Standards & Performance
School Improvement, Governor Services & NQTs
Charging and Cancellation Policy
March 2017 v1

Introduction

A review of our course charges/cancellation and non-attendances has been undertaken and the following changes will be implemented from 1 April 2017.

Charges are made to all organisations and internal staff for non-attendance unless adequate notice has been given as outlined below.

The demand for places on training events and the cost to Derby City Council in providing training means that every place booked needs to be a place used. Some of our training courses are purchased from external suppliers and we need to ensure that we recoup this cost and the venue costs to enable us to provide the training.

We hold a waiting list for courses that are oversubscribed and would like to offer a place that isn't going to be used to somebody on this list where possible. It is the organisation/delegate responsibility to ensure that booked places are used or cancelled

Cancellations/Non-Attendance

A cancellation/non-attendance charge of the full amount will be applied if:

- Notification of non-attendance is not received **within 10 working days** of the date of the course or briefing session. The re-charge will apply even if the delegate re-books onto the same course scheduled at a later date.
- When the delegate is off sick and notification is **not** received before or on the day of the course/briefing session.
- No one attends in the place of the delegate.

nb: all cancellations must be received in writing/email.

What you can expect from us

A decision will be made 10 working days before the course/briefing session/event start date about cancellation if sufficient bookings have not been taken for a course/briefing session/event to run as advertised. Where less than 50% of the minimum number of places have been booked then we will either relocate to a smaller venue if possible or the course/briefing session/event will be cancelled. We will notify all delegates of cancellations or changes to venue due to low numbers and where possible we will reserve a place on the next available course/briefing session/event.

Cancellations may occur after 7 working days in exceptional circumstances only, due to trainer illness for example. Where possible we will reserve a place on the next available course/briefing session/event.

A competency framework for governance

The framework begins with the principles and personal attributes which, alongside the commitment of time and energy to the role, underpin effective governance. Following on from this, the knowledge and skills required for effective governance are organised into those which are essential for everyone on the board; those which are required of the chair and those which at least someone on the board should have. In this way, the knowledge and skills required for chairs build on and complement the skills for everyone.

The framework is made up of 16 competencies underpinned by a foundation of important principles and personal attributes. The competencies are grouped under the headings of the six features of effective governance, which are set out in the DfE Governance Handbook: strategic leadership; accountability; people; structures; compliance and evaluation.



The Governance Handbook and Competency Frameworks can be found <https://www.gov.uk/government/publications/governance-handbook>

Skills Audits can be found [http://www.nga.org.uk/Services/Clerking-Matters/Clerk-to-governors/Skills-Audit-\(1\).aspx](http://www.nga.org.uk/Services/Clerking-Matters/Clerk-to-governors/Skills-Audit-(1).aspx)

Principles and personal attributes taken from the Competency Framework

The principles and personal attributes that individuals bring to the board are as important as their skills and knowledge. These qualities enable board members to use their skills and knowledge to function well as part of a team and make an active contribution to effective governance.

All those elected or appointed to boards should fulfil their duties in line with the seven principles of public life (the Nolan principles). They should also be mindful of their responsibilities under equality legislation, recognising and encouraging diversity and inclusion. They should understand the impact of effective governance on the quality of education and on outcomes for all children and young people. In addition, all those involved in governance should be:

Committed Devoting the required time and energy to the role and ambitious to achieve best possible outcomes for young people. Prepared to give time, skills and knowledge to developing themselves and others in order to create highly effective governance.

Confident Of an independent mind, able to lead and contribute to courageous conversations, to express their opinion and to play an active role on the board.

Curious Possessing an enquiring mind and an analytical approach and understanding the value of meaningful questioning.

Challenging Providing appropriate challenge to the status quo, not taking information or data at face value and always driving for improvement.

Collaborative Prepared to listen to and work in partnership with others and understanding the importance of building strong working relationships within the board and with executive leaders, staff, parents and carers, pupils/students, the local community and employers.

Critical Understanding the value of critical friendship which enables both challenge and support, and self-reflective, pursuing learning and development opportunities to improve their own and whole board effectiveness.

Creative Able to challenge conventional wisdom and be open-minded about new approaches to problem-solving; recognising the value of innovation and creative thinking to organisational development and success.

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Courses at a glance

Matched to Competency areas from the DfE Competency Framework for Governance Jan 2018

Ref	Course Title	Date	Time From	Time To	Venue	Competency area
21/41	Remote Education – the monitoring role of governors in 2021	20/04/2021	18:00	20:00	MS Teams	1, 2, 5
21/29	New Governor Induction - Daytime	28/04/2021	10:00	13:30	MS Teams	1, 2, 3, 4, 5, 6
21/32	New Governor Induction - Evening	05/05/2021	18:00	21:00	MS Teams	1, 2, 3, 4, 5, 6
21/46	Safer Recruitment in Children's Services	06/05/2021	09:15	16:00	Zoom	1, 2, 4, 5
21/44	Safeguarding - Role of the Link Governor	13/05/2021	18:00	20:00	MS Teams	4, 5
21/04	Clerk to Governors Networking Session	18/05/2021	18:00	19:30	MS Teams	1, 2, 3, 4, 5, 6
21/23	Governor Monitoring Priorities During Covid	19/05/2021	18:00	20:00	MS Teams	1, 2, 5
21/12	Dealing with Complaints in School	27/05/2021	18:00	20:00	MS Teams	3, 5
21/11	Creating a Culture of Challenge with the Head Teacher and Senior Leadership Team	09/06/2021	10:00	12:00	MS Teams	1, 2, 5
21/37	Pupil Premium - How to ensure impact	10/06/2021	18:00	20:00	MS Teams	2, 5
21/19	Evaluating your school's approach to Behaviour and Attitudes using the lens of Intent, Implementation, Impact	10/06/2021	10:00	12:00	MS Teams	1, 2, 5
21/45	Self-Review Strategy	16/06/2021	18:00	20:30	MS Teams	1, 2, 5, 6
21/01	Chairs Briefing	17/06/2021	18:00	20:00	MS Teams	1, 2, 3, 4, 5, 6
21/27	Leading Governance for New and Aspiring Chairs Session 1	22/06/2021	18:00	20:30	MS Teams	1, 2, 3, 4, 5, 6
21/27	Leading Governance for New and Aspiring Chairs Session 2	29/06/2021	18:00	20:30	MS Teams	1, 2, 3, 4, 5, 6
21/35	Prevent Training	01/07/2021	18:00	19:30	MS Teams	1, 2, 4, 5

Training places can be booked via GovernorHub or email governortraining@derby.gov.uk

21/21	Exclusion Training for Governors	06/07/2021	18:00	20:00	MS Teams	1, 2, 5
21/17	Responding to the Phonics Check	07/07/2021	18:00	19:30	MS Teams	1, 2, 5
21/18	Responding to the Phonics Check	08/07/2021	10:00	11:30	MS Teams	1, 2, 5
21/14	Effective Head Teacher Performance Management	14/07/2021	18:00	20:30	MS Teams	2, 4, 5
21/33	New Governor Induction - Evening	22/09/2021	18:00	21:00	MS Teams	1, 2, 3, 4, 5, 6
21/24	Governor Visits to School	27/09/2021	18:00	20:00	MS Teams	1, 2, 6
21/47	Safer Recruitment in Children's Services Session 1	29/09/2021	18:00	20:00	Zoom	1, 2, 4, 5
21/36	Prevent Training	04/10/2021	18:00	19:30	MS Teams	1, 2, 4, 5
21/30	New Governor Induction - Daytime	06/10/2021	10:00	13:30	MS Teams	1, 2, 3, 4, 5, 6
21/47	Safer Recruitment in Children's Services Session 2	06/10/2021	18:00	20:00	Zoom	1, 2, 4, 5
21/39	Quality of Education in the Curriculum – What does this mean?	07/10/2021	18:00	20:00	MS Teams	1, 2, 3, 4, 5, 6
21/05	Clerk to Governors Networking Session	12/10/2021	13:00	14:30	MS Teams	1, 2, 3, 4, 5, 6
21/47	Safer Recruitment in Children's Services Session 3	13/10/2021	18:00	20:00	Zoom	1, 2, 4, 5
21/02	Chairs Briefing	14/10/2021	18:00	20:00	MS Teams	1, 2, 3, 4, 5, 6
21/07	Corporate Parenting and the roles of the Designated Governor and Teacher for Children in Care	19/10/2021	18:00	20:00	MS Teams	1, 2, 5
21/15	Effective Head Teacher Performance Management	20/10/2021	10:00	12:30	MS Teams	2, 4, 5
21/26	Introduction for New Clerks	02/11/2021	15:00	16:00	MS Teams	
21/09	Careers Education – what do you know and what should you know?	03/11/2021	18:00	19:30	MS Teams	1, 2, 4, 5
21/42	Role of the SEN Governor	04/11/2021	10:00	12:00	MS Teams	1, 2, 5

Training places can be booked via GovernorHub or email governortraining@derby.gov.uk

21/16	Effective Minute Writing	09/11/2021	13:00	15:00	MS Teams	3
21/38	Pupil Premium - How to ensure impact	11/11/2021	10:00	12:00	MS Teams	2, 5
21/28	Leading Governance for New and Aspiring Chairs Session 1	15/11/2021	10:00	12:30	MS Teams	1, 2, 3, 4, 5, 6
21/40	Reading and the New Ofsted Inspection Handbook for Primary and Special Schools	16/11/2021	18:00	20:00	MS Teams	1, 2,3, 4, 5, 6
21/22	Exclusion Training for Governors	18/11/2021	10:00	12:00	MS Teams	1, 2, 5
21/28	Leading Governance for New and Aspiring Chairs Session 2	22/11/2021	10:00	12:30	MS Teams	1, 2, 3, 4, 5, 6
21/10	Creating a Culture of Challenge with the Head Teacher and Senior Leadership Team	29/11/2021	18:00	20:00	MS Teams	1, 2, 5
21/20	Evaluating your school's approach to Behaviour and Attitudes using the lens of Intent, Implementation, Impact	01/12/2021	18:00	20:00	MS Teams	1, 2, 5
21/12	Dealing with Complaints in School	07/12/2021	10:00	12:30	MS Teams	3, 5
21/34	New Governor Induction - Evening	12/01/2022	18:00	21:00	MS Teams	1, 2, 3, 4, 5, 6
21/08	Corporate Parenting and the roles of the Designated Governor and Teacher for Children in Care	20/01/2022	10:00	12:00	MS Teams	1, 2, 5
21/31	New Governor Induction - Daytime	24/01/2022	10:00	13:30	MS Teams	1, 2, 3, 4, 5, 6
21/25	Governor Visits to School	31/01/2022	10:00	12:00	MS Teams	1, 2, 6
21/43	Role of the SEN Governor	03/02/2022	18:00	20:00	MS Teams	1, 2, 5
21/46	Self-Review Strategy	03/02/2022	10:00	12:30	MS Teams	1, 2, 5, 6
21/45	Safeguarding - Role of the Link Governor	09/02/2022	10:00	12:00	MS Teams	4, 5
21/03	Chairs Briefing	16/02/2022	18:00	20:00	MS Teams	1, 2, 3, 4, 5, 6
21/06	Clerk to Governors Networking Session	10/03/2022	10:00	11:30	MS Teams	1, 2, 3, 4, 5, 6
21/52	The Section 5 Ofsted Inspection and what gobs & SLT need to know	TBC	18:00	20:00		1, 2, 3, 4, 5, 6

Training places can be booked via GovernorHub or email governortraining@derby.gov.uk

21/53	The Section 5 Ofsted Inspection and what govs & SLT need to know	TBC	18:00	20:00		1, 2, 3, 4, 5, 6
21/55	Section 8 Ofsted Inspection and what govs & SLT need to know	TBC	18:00	20:00		1, 2, 3, 4, 5, 6
21/48	School Inspection Data Summary Report (IDSR) Training for Primary phase Governors, Head Teachers and SLT	TBC	18:00	20:00	MS Teams	1, 2, 5
21/49	School Inspection Data Summary Report (IDSR) Training for Primary phase Governors, Head Teachers and SLT	TBC	18:00	20:00	MS Teams	1, 2, 5
21/54	The Section 5 Ofsted Inspection and what govs & SLT need to know	TBC	18:00	20:00		1, 2, 3, 4, 5, 6
21/56	Understanding your new school IDSR and ASP – Secondary Performance Data	TBC	18:00	20:00		1, 2, 5
21/56	Understanding Your New School IDSR and ASP – Secondary Performance Data	TBC	18:00	20:00		1, 2, 5

Chairs Briefing Sessions

Target audience: All Chairs, Vice Chairs of Governors

Ref No	Date	Time From	Time To	Venue
21/01	17/06/2021	18:00	20:00	MS Teams
21/02	14/10/2021	18:00	20:00	MS Teams
21/03	16/02/2022	18:00	20:00	MS Teams

Meeting Description:

The purpose of the meeting is to enable Chairs of Governors to:

- Receive local and national updates on School Governance
- Have the chance to network with other Derby City Chairs
- Share good practice
- Have the opportunity to meet and question LA staff

Facilitators: Senior Officers, Derby City Council Education and Skills
Jayne Hadfield, Derby City Council Governor Support Manager

Cost:

DCC Governor Support Package Schools:	PAYG:
unlimited free places	£12 each per meeting

I find these meetings really useful to get up-to-date information from LA staff.

Glad to have other LA departments here to answer questions.

Very informative. Would recommend all Chairs come along to these.

Good to be able to work with other Chairs.

Clerk to Governors Networking Session

Target audience: All Clerk to Governors

Ref No	Date	Time From	Time To	Venue
21/04	18/05/2021	18:00	19:30	MS Teams
21/05	12/10/2021	13:00	14:30	MS Teams
21/06	10/03/2022	10:00	11:30	MS Teams

Meeting Description:

The purpose of the meeting is to enable Clerks to Governors to:

- Receive local and national updates on School Governance
- Share good practice
- Have the chance to network with other Derby City Clerks

Facilitators: Jayne Hadfield, Derby City Council Governor Support Manager

Cost:

DCC Governor Support and Improvement Package Schools:	DCC Clerks' Helpline and Support Package	PAYG:
unlimited free places	unlimited free places	£22 each per meeting

Excellent – best Clerks training I have been on – Jayne and Elaine are very knowledgeable

A very informative and friendly team – thank you

As a new Clerk I found this most useful – essential

Everything was useful – so much to learn and take in!

Careers Education – what do you know and what should you know?

Competency area 1, 2, 4, 5

Target audience: All Secondary governors

Ref No	Date	Time From	Time To	Venue
21/09	03/11/2021	18:00	19:30	MS Teams

Course Description:

The purpose of the session is to enable governors to:

- Find out about the benefits of good careers education
- Do you know what the school statutory responsibilities are for careers education?
- Work out if your school places a healthy emphasis on careers education
- Understand how a governing body can effect change both strategically and ‘hands on’.

Trainer: Jacqui Kinch, Derby City Council Professional Advocate for Children in Education (PACE)

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Corporate Parenting and the roles of the Designated Governor and Teacher for Children in Care

Competency areas 1, 2, 5

Target audience: All governors and clerks to governors, particularly the Link governor for Children in Care

Ref No	Date	Time From	Time To	Venue
21/07	19/10/2021	18:00	20:00	MS Teams
21/08	20/01/2022	10:00	12:00	MS Teams

Course Description:

The purpose of the session is to enable governors to:

- Understand the law, policy and practical responsibilities related to the role of Governors as a Corporate Parent
- Enable governors to meet their responsibilities as a Corporate Parent
- Understand the roles and responsibilities of the Designated Governor and Designated Teacher for Children in Care
- To consider the auditing, monitoring and reporting of the progress of Children in Care cohort to Governors

Please bring, if you can, a copy of the Designated Teacher Guidebook to this session. This can be obtained from your school's Designated Teacher.

Trainer: Sarah Parkman, Lead Designated Teacher, DCC Virtual School for CiC

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

*Not yet practically undertaken the role but feel I have some good starting information.
Thank you*

A very enjoyable, relaxed course. It was nice to have the opportunity to share information with other governors.

Creating a Culture of Challenge with the Head Teacher and Senior Leadership Team

Competency area 1, 2, 5

Target audience: All governors and clerks to governors

Ref No	Date	Time From	Time To	Venue
21/11	09/06/2021	10:00	12:00	MS Teams
21/10	29/11/2021	18:00	20:00	MS Teams

Course Description:

The Governing Board has three key core functions one of which is holding the Head Teacher to account for the educational performance of the school and its pupils, and the performance management of staff.

This course aims to provide governors with practical ideas and examples illustrating what is meant by 'holding to account', and how to provide effective challenge whilst maintaining a positive relationship with the Head Teacher and all school staff.

- Participants will be provided with an opportunity to explore and consider aspects of effective governance
- Time to be clear about understanding your role and responsibilities as a governor
- How to use effective questions and other strategies to explore accountability
- Opportunity to reflect on current practice

Trainer: Vincent Hampton, Derby City Council Professional Advocate for Children in Education

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Really enjoyed this session which has helped me increase my confidence in challenging effectively

Good session made me realise whilst not perfect we are still getting there

It has given me ideas and strategies to take back

It was very useful to see how to support school even more – sharing of ideas

Dealing with Complaints in School

Competency area 3, 5

Target audience: All governors and clerks to governors

Ref No	Date	Time From	Time To	Venue
21/12	27/05/2021	18:00	20:00	MS Teams
21/12	07/12/2021	10:00	12:00	MS Teams

Course Description:

The purpose of the session is to enable governors to gain a better understanding of:

- the Schools Complaints procedure
- the difference between a concern and a complaint
- managing and recording complaints
- ways to resolve complaints

This course will also encourage governors and schools to use the complaints they receive effectively.

Please bring a copy of your School's Complaint policy to the session.

Trainer: to be confirmed, DCC Complaints Officer and Jayne Hadfield, Governor Support Manager

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Enjoyable course, particularly appreciated the brought in biscuits! That was above and beyond.

The interactive activities and the questions/answers were useful

I found Christine's knowledge and advice brilliant. Also the interactive discussion

A very effective training highlighting major issues regarding complaints procedure. I feel more comfortable now.

Effective Head Teacher Performance Management

Competency area 2, 4, 5

Target audience: All governors involved in the Appraisal (Performance Management) of Head Teachers

Ref No	Date	Time From	Time To	Venue
21/14	14/07/2021	18:00	20:30	MS Teams
21/15	20/10/2021	10:00	12:30	MS Teams

Course Description:

The purpose of the session is to enable governors to:

- Have an opportunity to review current practice, raise concerns and issues
- Consider appropriate succession planning systems in relation to this role
- Strengthen the working partnership between performance management governors and the external adviser
- Consider the implications of the 2012 Performance Management (Appraisal) Policy regulations for the governing body and performance management governors
- Enhance their objective setting and monitoring role by working through a practical activity.

Trainer: Brian Richards, Independent Trainer

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

A very useful and enjoyable course.

An excellent presentation of a very tricky subject.

First governors' training I've attended for some time. Plenty of new information. I won't need to be so reliant on external adviser/SSIO.

A relaxed and comfortable forum to ask questions and build knowledge.

Effective Minute Writing

Competency area 3

Target audience: All clerk to governors

Ref No	Date	Time From	Time To	Venue
21/16	09/11/2021	13:00	15:00	MS Teams

Course Description:

By the end of this course you will be able to:

- Describe how agendas and minutes are related
- Identify the role of the minute taker
- Understand the need for effective communications between the minute taker and the chair
- Write minutes in an easy to read style
- Write minutes that show evidence of the Governing Body's holding the Head Teacher to account for the educational performance of the school and its pupils
- Take complete and accurate minutes of a meeting at the required level of detail and using the appropriate format

Trainer: Jayne Hadfield, Derby City Council Governor Support Manager

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Very knowledgeable trainer – thank you

This was a very enjoyable, relaxed course.

Learnt an effective way to start writing minutes

Enjoyable, fantastic training!

Evaluating Phonics in School – Guidance for Governors

Competency area 1, 2, 5

Target audience: Infant and Primary schools with year 1 and 2 pupils. Also Nursery and Junior schools who wish to gain further information regarding the phonics check taken in years 1 and 2. Particularly relevant to lead governors for literacy or standards of attainment.

Ref No	Date	Time From	Time To	Venue
21/17	07/07/2021	18:00	19:30	MS Teams
21/18	08/07/2021	10:00	11:30	MS Teams

Course Description:

- What is the phonics check?
- How is phonics linked to National Curriculum?
- Examples of resources – a look at schemes available
- What are the statutory duties for a head teacher and governing body regarding the phonics check?
- How are the results reported? What do governors need to know?
- How can results be monitored and evaluated? How do results compare to the national and LA picture?
- Opportunities to ask questions relevant to your own school and network with others.

Trainer: Maxine Bull, Derby City Council Professional Advocate for Children in Education

Cost:

DCC Governor Support and Improvement Package Schools:	PAYG:
£40 each	£50 each

Really useful training

Learnt a lot on this training course and a lot to feedback at the school

Very good trainer, very informative and knowledgeable

Evaluating your school’s approach to Behaviour and Attitudes using the lens of Intent, Implementation, Impact

Competency area 1, 2, 5

Target audience: All governors and members of SLT

Ref No	Date	Time From	Time To	Venue
21/19	10/06/2021	10:00	12:00	MS Teams
21/20	01/12/2021	18:00	20:00	MS Teams

Course Description:

Governors and leaders will be shown how the three I’s can be applied to a consideration of behaviour. There will be time to look at your own school’s behaviour policy and its impact in light of the ideas developed in the session.

Trainer: Ellen Wilkinson, Derby City Council In-Year Fair Access and Exclusions Manager

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Really enjoyed this session which has helped me increase my confidence in challenging effectively

Good session made me realise whilst not perfect we are still getting there

It has given me ideas and strategies to take back

It was very useful to see how to support school even more – sharing of ideas

Exclusion Training for Governors

Competency area 1, 2, 5

Target audience: All governors and clerks

Ref No	Date	Time From	Time To	Venue
21/21	06/07/2021	18:00	20:00	MS Teams
21/22	18/11/2021	10:00	12:00	MS Teams

Course Description:

By the end of this course you will have:

- an understanding of the new regulations and guidance concerning exclusions issued by the Department of Education which came into force on 1 September 2017
- consideration of the changes from previous guidance
- the opportunity to discuss them with the trainers and fellow delegates
- an understanding of Illegal Exclusions.

Trainer: Ellen Wilkinson, Derby City Council In-Year Fair Access and Exclusions Manager

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Update of latest recommendations since I last attended on exclusions

Summary of the legal framework

Being given thorough detail of the exclusion procedures and policies

Role of governing body & structure of meeting

NEW Governor Monitoring Priorities During Covid

Competency areas 1, 2, 5

Target audience: All governors and clerks to governors

Ref No	Date	Time From	Time To	Location
21/23	19/05/2021	18:00	20:00	MS Teams

Course Description:

Governors will consider:

- risk management
- safeguarding
- remote education
- maintaining the curriculum and continuity of learning for pupils
- support to reduce the impact of lockdown on disadvantaged pupils
- testing of pupils and staff
- the wellbeing of the school community

Trainer: Jo Ward, Head of Service Education and Skills

Cost:

DCC Governor Support Package	PAYG:
Schools:	
£40 each	£55 each

Governor Visits to School

Competency area 1, 2, 6

Target audience: All governors and clerks

Ref No	Date	Time From	Time To	Venue
21/24	27/09/2021	18:00	20:00	MS Teams
21/25	31/01/2022	10:00	12:00	MS Teams

Course Description:

The purpose of the session is to enable governors to:

- highlight expectations of school monitoring by the Governing Board including roles and responsibilities, with a particular focus on its monitoring and evaluation function (Governor Visit good practice and protocols)
- explore practical ways to enable governing boards to review their current governor visit systems;
- ensure a focused and strategic approach is in place that reflects the school improvement priorities.

Trainer: Vincent Hampton, Derby City Council Professional Advocate for Children in Education

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Great course, makes more sense now.

I have learnt a lot. Very interesting and useful.

Appreciated the small cohort on this occasion

The discussions and answers to specific queries were very useful to me.

Introduction for New Clerks

Target audience: All new clerks to governors

Ref No	Date	Time From	Time To	Venue
21/26	02/11/2021	15:00	16:00	MS Teams

Course Description:

- An introduction to being a clerk to governors
- What happens in a meeting? What do I need to do before and after?
- Opportunity to ask questions
- Opportunity to meet other new clerks.

Trainer: Jayne Hadfield, Derby City Council Governor Support Manager

Cost:

DCC Governor Support Package Schools: unlimited free places	PAYG: £15 each
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It was useful to meet somebody from the LA Governor Support Team and go through things with them.

All was useful as new to the role

I found the presence of an existing Clerk to Governors to be very effective.

Reinforcing clerking techniques

Leading Governance for New and Aspiring Chairs

Competency area 1, 2, 3, 4, 5, 6

Target audience: All new chairs, vice-chairs and aspiring chairs of full governors and committees

Ref No	Date	Time From	Time To	Venue	Session
21/27	22/06/2021	18:00	20:30	MS Teams	Session 1 of 2
21/27	29/06/2021	18:00	20:30	MS Teams	Session 2 of 2
21/28	15/11/2021	10:00	12:30	MS Teams	Session 1 of 2
21/28	22/11/2021	10:00	12:30	MS Teams	Session 2 of 2

Course Description

The session aims to enable chairs and aspiring chairs to:

- Have a better understanding of, and be better prepared for, the role of Chair
- Have increased confidence and skills
- Explore the relationship between the Chair and the Head Teacher and consider ways of developing this to further strengthen overall leadership capacity within the school/academy.
- Explore the relationship between the Chair and the Clerk to the governing body
- Explore ways to effectively motivate and inspire members of the governing body team
- Explore the role of Chair as a team leader and how this can be made more effective
- Consider how the skills and expertise of governors might be more effectively employed
- Identify and share good practice

Trainer: Angela Dunkerley, Independent Trainer

Cost:

DCC Governor Support Package	PAYG:
Schools: £60 each	£110 each

Really well planned and delivered training. Very informative

A lot of valuable information and resources opportunity to gain some ideas from other governors

Discussions with other governors, materials and discussions with trainer – all very useful

Angela encouraged discussion between others on the course which was of great use. Confident in asking questions

New Governor Induction – Daytime

Competency area 1, 2, 3, 4, 5, 6

Target audience: All new governors and any governor or clerk wishing to have a refresher

Ref No	Date	Time From	Time To	Venue
21/29	28/04/2021	10:00	13:30	MS Teams
21/30	06/10/2021	10:00	13:30	MS Teams
21/31	24/01/2022	10:00	13:30	MS Teams

The Governing Body Roles and Responsibilities

By the end of the course participants will have:

- Developed a better understanding on the governing boards three core responsibilities
- Develop a better understanding of the governing boards practical application of its roles and responsibilities
- Clarified the importance of an effective working relationship between Head Teachers/Principals and governors

Trainer: Brian Richards, Independent Trainer

Cost:

DCC Governor Support Package Schools:	PAYG:
two free places then £55 each (DDAT Academies – one free place then £55 each)	£80 each

The information on the role of a governor and what the roles expectations are was most useful

All trainers very knowledgeable

Interested to hear about how school budgets are calculated.

We will certainly be planning school visits now linked to the school development plan.

It was a great overview of the roles and responsibilities of a governing body, accountability and Ofsted expectations.

New Governor Induction – Evening

Competency area 1, 2, 3, 4, 5, 6

Target audience: All new governors and any governor or clerk wishing to have a refresher

Ref No	Date	Time From	Time To	Venue
21/32	05/05/2021	18:00	21:00	MS Teams
21/33	22/09/2021	18:00	21:00	MS Teams
21/34	12/01/2022	18:00	21:00	MS Teams

The Governing Body Roles and Responsibilities

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- Developed a better understanding on the governing boards three core responsibilities
- Develop a better understanding of the governing boards practical application of its roles and responsibilities
- Clarified the importance of an effective working relationship between Head Teachers/Principals and governors

Trainer: Brian Richards, Independent Trainer

Cost:

DCC Governor Support Package Schools:	PAYG:
two free places then £55 each (DDAT Academies – one free place then £55 each)	£80 each

The trainer made the lessons very interesting

Lots of techniques we can use to help the school

Brian was very enthusiastic and passionate. Really enjoyed the session

I learnt a lot about what we can and can't do as governors

Very friendly trainers made everyone feel at ease and also made it fun

I cannot identify anything that was not useful to me

Prevent Training

Competency area 1, 2, 4, 5

Target audience: All governors and clerks Members of SLT are also welcome to attend.

Ref No	Date	Time From	Time To	Venue
21/35	01/07/2021	18:00	19:30	MS Teams
21/36	04/10/2021	18:00	19:30	MS Teams

Course description:

The purpose of this session is to provide governors with a better understanding of:

- The Prevent duty and its application in schools
- Counter terrorism within a local context
- Ofsted considerations around safeguarding against radicalisation

Trainer: Sally Siner, Derby City Council Prevent Education Officer

Cost

DCC Governor Support Package	PAYG:
Schools: £40 each	£55 each

Really interesting session.

Has made me aware of the need to be vigilant.

I appreciated the local content delivered as it is really easy to think it's not happening here. But it is!

Pupil Premium – How to Ensure Impact

Competency area 2, 5

Target audience: All governors and clerks to governors

Ref No	Date	Time From	Time To	Venue
21/37	10/06/2021	18:00	20:00	MS Teams
21/38	11/11/2021	10:00	12:00	MS Teams

Course Description:

The purpose of the session is to enable governors to:

- Discuss the moral imperative for closing the gap for vulnerable groups
- Identify current challenges and opportunities
- Share approaches and strategies that work well
- Understand Ofsted's expectation of schools and governing bodies
- Clarify the role of governing bodies in assisting the school to close their gaps.

Trainer: Sue Vasey, DDAT Senior School Improvement Officer

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Really interesting advice on how to use Pupil Premium funding to help other deprived children.

*What was most useful to you?
Understanding how Pupil Premium money can be used to help disadvantaged children.*

*Really useful and inspirational
One of the most useful training courses I have been on.*

*Open, honest and enthusiastic
really comes across!*

Quality of Education in the Curriculum – What Does This Mean?

Competency area 1, 2, 3, 4, 5, 6

Target audience: All governors and clerks to governors

Ref No	Date	Time From	Time To	Venue
21/39	07/10/2021	18:00	20:00	MS Teams

Course Description:

The purpose of the session is to enable participants to:

- Gain knowledge and understanding of the thinking behind the new Ofsted Quality of Education judgement
- Gain an insight into how Ofsted inspectors will use evidence in order to make the new judgement on Quality of Education
- Start to consider governors’ role in relation to curriculum intent, implementation and impact.

Trainer: Jo Ward, Derby City Council Head of Service Education and Skills

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Really enjoyable and useful session, thankyou

Thankyou so much for all 4 sessions, extremely useful information and has given us great confidence as a new SLT

Thankyou – very informative as usual 3 sessions of fantastic knowledge shared

Jo you are so knowledgeable with well thought out analogies and examples

Reading and the New Ofsted Inspection Handbook for Primary and Special Schools'

Competency area 1, 2, 3, 4, 5, 6

Target audience: Primary and Special school governors and clerks to governors

Ref No	Date	Time From	Time To	Venue
21/40	16/11/2021	18:00	20:00	MS Teams

Course Description:

The purpose of the session is to enable participants to:

- Gain knowledge and understanding of the importance of Reading as part of the new Quality of Education judgement (in the new Ofsted Inspection Handbook Sept 2019+)
- Gain an insight into how Ofsted inspectors will use evidence in order to make a judgement about how well schools improve their pupils' reading
- Start to consider what this will mean for governors and senior leaders

Trainer: Jo Ward, Derby City Council Head of Service Education and Skills

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Fascinating insight into the way children are taught to read.

Insightful information regarding phonics – I will be doing a governor visit to learn more.

Great training – very useful in making explicit what needs to be done.

NEW Remote Education – the monitoring role of governors in 2021

Competency areas 1, 2, 5

Target audience: All governors and clerks to governors

Ref No	Date	Time From	Time To	Location
21/41	20/04/2021	18:00	20:00	MS Teams

Course Description:

Governors will consider how they:

- ensure that safeguarding pupils when they are learning at home is the highest priority including checking mechanisms are in place and working effectively
- ensure that relevant policies have been updated
- are made aware of their school's strategy and plans for delivering remote education, including how the provision works in practice and how to ensure that curriculum aims and the needs of all pupils are met
- ensure that expectations for remote education set out in DfE guidance have been met
- communicate with parents including website requirements.

Trainer: Jo Ward, Derby City Council Head of Service Education and Skills

Cost:

DCC Governor Support Package	PAYG:
Schools:	
£40 each	£55 each

Role of the SEN Governor

Competency area 1, 2, 5

Target audience: All SEN Governors and any governors or clerks to governors with an interest in SEN.

Ref No	Date	Time From	Time To	Venue
21/42	04/11/2021	10:00	12:00	MS Teams
21/43	03/02/2022	18:00	20:00	MS Teams

Course Description:

The purpose of the session is to enable governors to:

- Have an overview of the management of Special Educational Needs in schools
- Understand SEND Support and the graduated response to supporting children with SEND
- Highlight the statutory processes for assessment for SEN
- Understand the role of the SEND Governor

Please bring your school's SEN policy.

Trainer: Shaheen Parekh, Derby City Council Professional Advocate for Children in Education (PACE)

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Really useful training

Nice to be able to discuss SEND with other school governors and share ideas

A lot of useful information

Brilliant!

Safeguarding – Role of the Link Governor

Competency area 4, 5

Target audience: All governors

Ref No	Date	Time From	Time To	Venue
21/44	13/05/2021	18:00	20:00	MS Teams
21/45	09/02/2022	10:00	12:00	MS Teams

Course Description:

The purpose of the session is to enable governors to:

- Understand their legal duty to ensure that all the functions of the educational establishment are carried out with a view to safeguarding and promoting the welfare of all pupils
- Understand the role of the Designated Senior Person for Child Protection
- Understand Ofsted Safeguarding Inspections arrangements for schools.

Trainer: Sue Vasey, DDAT Senior School Improvement Officer

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

I have worked in education for a long time and thought I was quite 'savvy' about safeguarding but I have learned a lot.

*Very clear, well presented information
Trainer very knowledgeable and able to provide direct relevant answers*

The trainer had a lot of personal experience and was able to use that to make the training more relevant.

*One of the best presented training sessions I have ever attended.
All very useful information*

Safer Recruitment in Children's Services

Competency area 1, 2, 4, 5

Target audience: All governors and clerks to governors in particular those involved with staff recruitment. Members of SLT are also welcome to attend.

Ref No	Date	Time From	Time To	Venue
21/46	06/05/2021	09:15	16:00	Zoom
21/47	29/09/2021	18:00	20:00	Zoom 1 of 3
21/47	06/10/2021	18:00	20:00	Zoom 2 of 3
21/47	13/10/2021	18:00	20:00	Zoom 3 of 3

Since January 2010 it has been mandatory for at least one person on every interview panel appointing school staff to have accessed Safer Recruitment Training. This one-day course is invariably very well received by participants.

It is advised that this training should be "refreshed" after five years.

“It is vital that schools and colleges (and the Children’s Workforce) create a culture of safe recruitment and, as part of that, adopt recruitment procedures that help deter, reject or identify people who might abuse children”

This course will provide:

- Give participants an awareness and understanding of offender behaviour
- Identify the key features of staff recruitment that help deter or prevent the appointment of unsuitable people
- Consider policies and practices that minimise opportunities for abuse or ensure its prompt reporting
- Help participants begin to review their own and their organisation’s policies and practice with a view to making them ‘safer’.

Trainer: James Upton, Independent Trainer

This course is ratified by the Safer Recruitment Consortium. James has completed the ‘train the trainer’ course and is able to certify participants who attend this course in line with the Safer Recruitment Consortium. This is for both Education and for the wider Children’s workforce and in line with government legislation (Keeping Children Safe in Education 2020)

Cost

DCC Governor Support Package Schools:	PAYG:
£100 each	£150 each

I just wanted to pass on huge appreciation to James Upton for the excellent Safer Recruitment training these last few weeks. I don't think anyone's first choice of a Monday evening activity would be safer recruitment training!!! But it was really well delivered, well-paced, and extremely informative. In particular, it struck me that many of the values that we explored in terms of open culture, honest discussion etc were embodied within the culture of the course and within James' training style. So just wanted to say thank you for that.

School Inspection Data Summary Report (IDSR) Training for Primary Governors, Head Teachers & SLT

Competency area 1, 2, 5

Target audience: All Primary governors and SLT

Ref No	Date	Time From	Time To	Venue
21/48	TBC	18:00	20:00	MS Teams
21/49	TBC	18:00	20:00	MS Teams

Course Description

This course is suitable for governors and SLT members from Infant, Junior and Primary Schools. (The course is **not** suitable for Nursery, Special or Secondary Schools)

- The course will enable governors and SLT members to gain a secure understanding of the 2019 pupil performance data report that will be used by Ofsted inspectors when inspecting Primary phase schools. (Inspection Data Summary Report)
- The course will assist participants in beginning to analyse their school's 'Ofsted IDSR' and in planning how they might support colleagues to understand it.

Participants are invited to bring a copy of their school's 'Ofsted IDSR' to the event. Do not hesitate to contact the LA data team should you need help in locating the 'Ofsted IDSR' for your school.

Trainer: Jo Ward, Derby City Council Head of Service Education and Skills

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 per governor £45 per non-governor	£55 each

I thought it would be a 'dull' data training – it was actually really useful & well presented

*A very knowledgeable and enthusiastic trainer
Excellent delivery*

Clear explanation of data and safe environment to ask questions

Thank you. Very useful - A much better understanding now

In-depth explanation of data. No question was unanswered

Very good explanation of how data gathered/interpreted

Self-Review Strategy for Governors – How well are we doing?

Competency area 1, 2, 5, 6

Target audience: All governors and clerks to governors

Ref No	Date	Time From	Time To	Venue
21/45	16/06/2021	18:00	20:30	MS Teams
21/46	03/02/2022	10:00	12:30	MS Teams

Course Description:

The purpose of the session is to provide governors:

- With an opportunity to become familiar with the "twenty questions governors should ask" self-review strategy
- With ways to use existing school based support tools to measure how well the governing board is doing
- With the confidence to challenge and question its own practice
- With an opportunity to consider appropriate actions to decide when and how improvements can be made
- With ways to support the governing board to prepare for an Ofsted inspection

Trainer: Brian Richards, Independent Trainer

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Inspiring ideas of how to help governing bodies move forward.

*A very enjoyable and thought provoking course
Thank you*

The materials and advice to empower the governing body to do their job properly was brilliant.

The course was very relevant to us as governors and how we can improve our governing body.

The Section 5 Ofsted Inspection and What Governors & SLT Need to Know

Competency area 1, 2, 3, 4, 5, 6

Target audience: All governors and clerks to governors

Ref No	Date	Time From	Time To	Venue
21/52	TBC	18:00	20:00	MS Teams

Course Description:

The purpose of the session is to enable participants to:

- Gain an insight into how Ofsted inspectors will use evidence in order to make judgements on Quality of Education, Behaviour and Attitudes, Personal Development and Leadership and Management
- Start to consider what this will mean for governors and senior leaders

Trainer: Jo Ward, Derby City Council Head of Service Education and Skills

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Good to go over the framework and explore elements of it in detail with people experienced in the previous process to draw comparisons.

Jo's subject knowledge and personal experience.

Due for Ofsted next term. This has been more than useful. Feel more prepared already!

I am a brand new parent governor and the session has really helped build both my understanding and confidence.

The Section 8 Ofsted Inspection and What Governors & SLT Need to Know

Competency area 1, 2, 3, 4, 5, 6

Target audience: All governors, clerks to governors and members of SLT

Ref No	Date	Time From	Time To	Venue
21/55	TBC	18:00	20:00	MS Teams

Course Description:

The purpose of the session is to enable participants to:

- Gain an insight into how Ofsted inspectors will use evidence in order to make a decision about whether the school remains good (or outstanding in the case of special schools)
- Start to consider what this will mean for governors and senior leaders

Trainer: Jo Ward, Derby City Council Head of Service Education and Skills

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£55 each

Grateful for the pleasant manner of the trainer and clarity of explanation

It is very worthwhile. This training will help assist me on Ofsted visit to my school

All of the course was invaluable. Very detailed slides too

Brilliant course offering condensed information on a large subject

Understanding Your New School IDSR and ASP – Secondary Performance Data

Competency area 1, 2, 5

Target audience: All governors and clerks from Secondary Schools

Ref No	Date	Time From	Time To	Venue
21/56	TBC	18:00	20:00	MS Teams

Course Description:

The purpose of the session is to look at your School's IDSR (Inspection Data Summary Report) and ASP (Analyse School Performance) enabling governors to:

- Establish an understanding of performance data available to schools
- Look at and interpret the way in which school data is presented
- Discuss the interpretation and evaluation of performance data
- Examine ways in which data can be used to inform school improvement and might inform inspection questioning trails.

Trainer: Jo Ward, Derby City Council Head of Service Education and Skills

Cost:

DCC Governor Support Package Schools:	PAYG:
£40 each	£50 each

Breaking down each graph, understanding the detail and context was really helpful.

*It was good to have an insight into what Ofsted inspections may look like.
Forces us to look at reports more closely*

Understanding the data dashboard and how to interpret some of the graphs

The direct and indirect ("under-pinning") questions provided were brilliant