**Senco forum Q&A :17/9/2024**

**Who do we talk to regarding the allocation of new SEND officers?**

Please see the attached document detailing roles and emails addresses of the team members.

**Can I check deadline of phase reviews? Without a confirmed SEND officer, I cannot organise these meetings.**

These were sent out. Please see the attached document.

You do not need your officer present unless there is a placement transfer planned or risk of placement breakdown.

**Will there be confirmed deadlines for phase reviews? Who will be covering Courtney Helliwell?**

Dates have been planned. Please see below.

The role of phase transfer team leader will be confirmed imminently, and that person will be the new contact. Please email your allocated SEND officer in the first instance.

**Phase transfers dates for 2024/5**

Pre-16- Naming by type 9/12/2024

Pre-16-Naming by type 10/12/2024

Phased transfer panel/ Primary specialist panel 16/12/2024 1-4pm CH

Phased transfer panel secondary 9/1/2025 9-4pm CH

Phase transfer secondary specialist panel 13/1/2025 1-4:30pm CH

Pre 16 Mop up panel 20/1/2025 1-4:30pm CH

Post 16 Independence panel 25/2/2025 9-4pm CH room G

Post 16 Specialist 3/3/2025 9-12:30pm Teams

Post 16 Mainstream 6/3/2025 9-3pm CH

Post 16 Mop up Panel 17/3/2025 1pm-4pm CH/Teams

Post 16 mop up 2 Panel 24/3/2025 1-4pm

**Future Senco Forum dates**

**Nursery/Primary**

5th November 11am – REMOTE

18th March 11am  - REMOTE

**Secondary/Post-16**

7th November 11am – REMOTE

20th March 11am – REMOTE

Collective face to face network – Summer term TBC

<https://schoolsportal.derby.gov.uk/sen/school-sencos/senconetworkmeetingss/>

SENCO network meetings - Schools' Information Portal

**Additional points**

* Lorna Fry will be picking up a statutory SEND role until November 2024 whilst also supporting SEND Improvement and QA.
* Please see the attached document for the Derby Way and the EHCNA guidance.
* eDiT Update: Completing the eDIT will no longer be a requirement for an EHCNA request. There will be a further update shortly about future access to the eDIT and exporting the information inputted into the eDIT.

For further enquiries please email: [**DerbySAL@Derby.gov.uk**](mailto:DerbySAL@Derby.gov.uk)