Dear parents/carers.

We have nearly completed a full week of the first phase of reopening the school. Like any ‘new’ structure, there have been some minor, organisational adjustments, but the measures put in place have been extremely successful.

Whilst the first ‘phase’ of re-opening the school was to open up to vulnerable children key worker families who have two key worker parents in the household, the Government’s key worker guidance has been updated. Therefore, in line with this guidance and our school ethos of supporting our Silverhill community and families, we will be increasing our numbers to one ‘pod’ of ten key worker children in each year group as of Monday 8th June. The teacher in these pods may still not be your child’s class teacher.

If your child has already been allocated a place within a pod at school, this place is secure for the future.

These pods will only be comprised of keyworker children to ensure safety of children and staff whilst being mindful of the space capacity of the school. Due to the significant numbers of key worker children at Silverhill, and our desire to support our community, this may mean that there is a possibility that we will not reach ‘Phase 2’ of our plan and therefore, Years 6, 1 and Reception may not return to school.

If you are a key worker and your child is eligible to return to school within the next seven weeks, please submit your evidence of all adults within your household **before Wednesday 10th June** via [keyworkers@silverhill.derby.sch.uk](mailto:keyworkers@silverhill.derby.sch.uk) . This email address will be going live at 3pm on Friday 5th June, allowing parents time to collate their evidence before submitting. Please do not send anything before this time as we may not receive it. In the email please tell us the number of adults in the household, how many of these adults are keyworkers, whether they will be leaving the home to work or not and attach evidence of these keyworker roles (e.g. a letter from your employer). The importance of transparency must be stressed in order to allocate the available places appropriately.

**If we do not receive your request by this date, your child will not be offered a key worker place at school.**

Due to such high demand for key worker places, we will be prioritising requests, using the following criteria:

1. Vulnerable children and children with Educational Healthcare Plans
2. Households where all adults are keyworkers and leaving the home to work (including single parents)
3. Households where all adults are keyworkers and working from home (including single parents)
4. Households where only one adult is a keyworker and leaving the home to work
5. Households where only one adult is a keywork and working from home

If your child has been in school this week, then you do not have to re-submit your evidence and your child still has a place at school.

If we receive a higher demand for places, we will open a second pod in each year group, beginning on Monday 15th June. You will be contacted directly, via email, if your child has a place at school. If you do not receive and email response, please do not send your child to school.

We will then need to re-assess and risk assess the next steps.

Please see the following, updated Government guidance regarding critical workers who can access schools or educational settings, and note the advice for all eligible children to return if possible:

[https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision](https://urldefense.com/v3/__https:/www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision__;!!MfzFaTml5A!yJPFaUpG9-ikiC6ox2cFQBNVKLLWyETtA6Wc_TfzgSd_2lxwBvFldgzxwglwUEGaOlhf$)

The staff, ‘Online Team’ will continue to provide the resources and support for all pupils who are, as yet, unable to return to school. This will still mean that the member of staff overseeing your child's online provision may not be your child's class teacher.

Once again, the importance of transparency must be stressed in order to allocate the available places appropriately.

Thank you.