

# Covid-19 update from the Education and Skills Team

Professional Advocates for Children in Education, Governor Support, NQTs, Early Years, the Virtual School for Looked after Children and In Year Fair Access

## Welcome back next week to most Derby schools

Landau Forte College is one of a tiny number of Derby schools who have led the way this week and they have already seen how many positive tests have arisen from the return to school testing in secondary schools this term. If this is replicated, we can assume more than 5% of children could be positive without realising it. This will not be unique to Derby – nationally there is a belief that up to 1 in 15 people could have Covid at the moment. We also know that PCRs have been in short supply along with lateral flow tests for the general public (although we believe that there are enough in schools at the moment). In light of this, leaders and education staff will find a letter from Dr Dewis with revised advice for the forthcoming few weeks. Areas covered include clarification about LFT and PCR tests and what it is reasonable to expect at the moment – changes in advice are based on the availability of tests and the extremely high prevalence of cases rather than a change in belief about good health management. We hope that this will be temporary, maybe up to half term (?) and that the positive rate will subside after that. Some leaders have raised concerns about false positives – don't worry about that at the moment because with so much about this is unlikely to be a major issue.

We continue to advise against large gatherings of pupils or adults, such as assemblies or other big groups and we understand the inevitability of staff shortages and the impact this will have on teaching and learning arrangements, particularly in light of the lack of suitable and willing supply staff.

We are unsure about how we will receive information from national reporting on LFT results once the follow-up PCR requirement is reduced. We would be very grateful for your support in continuing to report to CCT and to Jayne Hadfield so that we can cross-check locally with information from Test and Trace. The spreadsheets are invaluable in this regard – we have attached another copy for you. We also really appreciate leaders' assistance with contact tracing but understand that the current volume may make this nigh on impossible.

We are so sorry Derby leaders are facing this again – please know we understand and care.

Pauline, Jo and the E&S team

7 Jan 2022

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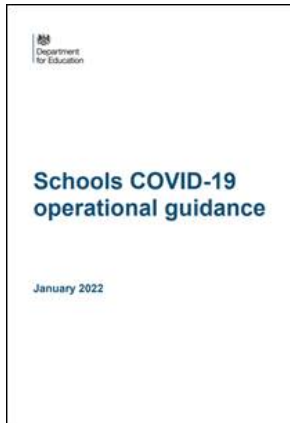
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## Changes since December for mainstream schools



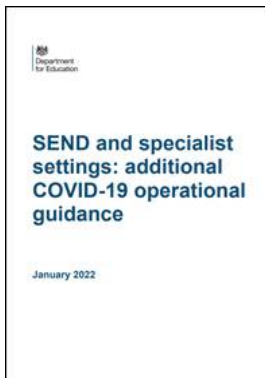
[www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak](https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak)

Although most of this is unchanged, leaders can pay attention to:

- Face coverings – From January 4th, DfE recommend that in those schools where pupils in year 7 and above are educated, face coverings should be worn in classrooms (but not in subjects like PE where the face covering would impact on the ability to take part. Pupils in these schools must also wear a face covering when travelling on public transport and should wear it on dedicated transport to and from school. DfE would not ordinarily expect teachers to wear a face covering in the classroom if they are at the front of the class, to support education delivery, although settings should be sensitive to the needs of individual teachers. In primary schools, we recommend that face coverings should be worn by staff and adults (including visitors) when moving around in corridors and communal areas. Health advice continues to be that children in primary schools should not be asked to wear face coverings. Face coverings do not need to be worn when outdoors. Schools, as employers, have a duty to comply with the Equality Act 2010 which includes making reasonable adjustments for disabled staff. They also have a duty to make reasonable adjustments for disabled pupils, to support them to access education successfully. No pupil should be denied education on the grounds that they are not wearing a face covering.
- Updated section on Confirmatory PCR tests - You should follow the latest government guidance on confirmatory PCR tests in Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection following a positive LFD test. [Stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/guidance/stay-at-home-guidance-for-households-with-possible-or-confirmed-coronavirus-covid-19-infection)
- Additional advice in the section on 'When an individual develops COVID-19 symptoms or has a positive test about the return to school' - Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine). If anyone in your school develops COVID-19 symptoms, however mild, you should send them home and they should follow public health advice. For everyone with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household. If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is necessary. Further information on this can be found in the use of PPE in education, childcare and children's social care settings guidance. Any rooms they use should be cleaned after they have left. The household (including any siblings) should follow the UKHSA stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection. Pupils and staff should return to school as soon as isolation rules allow.

As a reminder, you must regularly review and update your risk assessments - treating them as 'living documents', as the circumstances in your school and the public health advice changes. This includes having active arrangements in place to monitor whether the controls are effective and working as planned. Our Derby Health and Safety Team have updated the risk assessment framework in light of all of the new arrangements.

## And for special schools...



Most of this is the same as for mainstream. The face covering for pupils Year 7+ is the same although leaders will continue to understand the difficulties of wearing face coverings for some pupils. Changes specific to special schools are:

- Update to Residential specialist settings section to clarify reporting requirements for any children and young people not in their setting.
- Update to the Home to school transport section to confirm the continuing option of personal travel budgets / mileage allowances.

<https://www.gov.uk/government/publications/guidance-for-full-opening-special-schools-and-other-specialist-settings>

## Clarification on the changes to the self-isolation period for individuals who test positive for COVID-19

Since Wednesday 22 December, the 10-day self-isolation period for people who record a positive PCR test result for COVID-19 has been reduced to 7 days in most circumstances, unless you cannot test for any reason (in which case you need to complete the 10 days). Individuals may now take LFD tests on day 6 and day 7 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation. The first test must be taken no earlier than day 6 of the self-isolation period and tests must be taken 24 hours apart. This also applies to children under 5, with LFD testing at parental or guardian discretion. If both these test results are negative, and you do not have a high temperature, you may end your self-isolation after the second negative test result and return to your education or childcare setting from day 7.

Further information, including examples of when to end self-isolation if you have had COVID-19 symptoms, is available in the [stay at home: guidance for households with possible or confirmed COVID-19 infection](#).

## Testing for secondary students after the holiday period

Secondary school students have been asked to undertake one on-site test, on return in January. This will help boost testing participation, identify positive cases, and reduce transmission after a period of social mixing during the holidays. Students should then be strongly encouraged to continue testing twice weekly at home and to [report all results to NHS Test and Trace](#) and to their setting. Staff in all education and childcare settings, should take one self-test at home either the evening or morning before they return in January, then continue to test twice weekly at home. (Even if someone has tested positive for COVID-19 within the last 90 days, they are strongly encouraged to take part in LFD testing on-site through ATS or at home once they have completed their isolation period for their prior infection.)

To support on-site testing on return, schools can use the [bulk upload](#) service to register test kits and report results for up to 100 tests at a time. Positive results should be reported within 24 hours after the test, negative results must be reported within 7 days. Further guidance on bulk uploads can be found on the [secondary schools and colleges document sharing platform](#).

Settings were invited to order tests before Christmas and should have received these in advance of pupils returning. If you run out of test kits, you can order more through the [online ordering platform](#) for education settings. Please call 119 if you require further advice or support.

Updated guidance to support you with asymptomatic testing is available on the [secondary schools and colleges document sharing platform](#).

## A press release summarising the support for schools at this difficult time



[www.gov.uk/government/news/more-support-to-keep-pupils-in-the-classroom](https://www.gov.uk/government/news/more-support-to-keep-pupils-in-the-classroom)

Leaders and other education staff will be very aware of the rapidly rising cases over the break. There has been some response to this from our government summarised in this press release:

- 7000 air cleaning units (for the country)
- Face coverings back in classrooms for secondary schools until January 26<sup>th</sup> (new announcement then)
- Ofsted won't ask serving school leaders to come out of school to be Ofsted inspectors
- A reminder that you also have CO2 monitors.

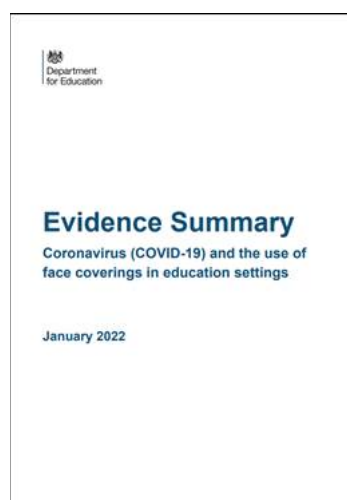
## Other updated documents with the same changes

[What parents and carers need to know about early years providers, schools and colleges - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/news/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges)

[Guidance for parents and carers of children attending out-of-school settings during the coronavirus \(COVID-19\) outbreak - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/news/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak)

[Protective measures for holiday or after-school clubs and other out-of-school settings for children during the coronavirus \(COVID-19\) outbreak - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/news/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak)

## You've seen our epi graphs about face coverings



Next you can read the government's evidence summary...

[Coronavirus \(COVID-19\) and the use of face coverings in education settings \(publishing.service.gov.uk\)](https://publishing.service.gov.uk/government/evidence-summary/coronavirus-covid-19-and-the-use-of-face-coverings-in-education-settings)

## The definitions have been updated just in case...

Guidance

### Children of critical workers and vulnerable children who can access schools or educational settings

Updated 2 January 2022

“Early years and children care settings, schools and colleges continue to be open for all children and young people in England and attendance of school age children remains compulsory.

These settings may however need to change how they are delivering education and childcare for a short period of time in line with the [Contingency Framework](#). In all circumstances, and in all settings, priority should continue to be given to vulnerable children and young people and children of critical workers (as defined below) to attend full time.”

[www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision](http://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision)

## Confirmatory PCR tests to be temporarily suspended for positive lateral flow device (LFD) test results

Confirmatory PCR tests following a positive lateral flow device (LFD) test result are to be temporarily suspended from Tuesday 11 January. This will mean that anyone who receives a positive LFD test result will be required to self-isolate immediately and will not be required to take a confirmatory PCR test.

In Derby, the lack of availability of PCR tests will have a practical impact on the advice provided last term from Dr Dewis about household contacts. We will address this situation in the introduction to this bulletin.

## Information on the vaccination programme for 12 to 15 year olds

Students aged 12 to 15 in England are now being offered a second dose of the Pfizer-BioNTech COVID-19 vaccine at a minimum of 12 weeks from the first dose, following advice from the Joint Committee on Vaccination and Immunisation (JCVI). Nationally, about half of this age group have had their first dose. Parents can book vaccinations for their child, if aged 12 or over, through the [NHS booking system](#).

Vaccination for this group will also continue to be carried out by the school age immunisation service (SAIS). In school vaccination will begin from Monday 10 January. Your SAIS team will be in touch if you have not yet heard from them.

To support the ongoing vaccination rollout, the DfE have updated the [“how to” guide for schools](#). This guide includes useful information and resources for schools, including a template letter that can be used to communicate with parents.

## UKHSA advice service opening hours

The UKHSA advice service (for information and advice on dealing with outbreaks in settings) opening hours have changed. The advice service is available between 8am and 4pm Monday to Friday and 10am to 4pm Saturday and Sunday.

If you think you have an outbreak of COVID-19 at your setting and need help taking action, please call the helpline on 0800 046 8687 (during these hours) and press option 1, then option 1 again. **Please continue to inform CCT and Jayne Hadfield as you have been doing. We will be continuing to respond to your need for local advice.**



## Updated Risk Assessment Template

Dear colleagues,

A happy new year to you all.

Following the latest update in government guidance for schools, the Corporate Health and Safety Team (CHST) have reviewed and updated the template risk assessment to reflect the changes. See Spring Term assessment template at the back of this bulletin and attached to the email.

A copy of the assessment will be available on the Schools Information Portal (SIP)

This is a template and school leaders in consultation with their staff should use this assessment as a baseline and add any further/relevant controls that reflect any specific hazards or risks related to your individual school setting.

Once updated, share a copy of the assessment with Trade Union colleagues as part of the consultation process.

I kindly request that maintained schools or those academies that buy-back our health and safety service return a final copy to the CHST by email: [employee.healthandsafety@derby.gov.uk](mailto:employee.healthandsafety@derby.gov.uk)

If you have any further questions or require further advice, please contact the team in the usual manner.

Kind regards,  
Darren Allsobrook, Corporate Health and Safety Team Manager

## Worth a check of the educational setting status form?

Schools are asked to continue to log attendance on this form by 2pm each day. The information about codes was updated on Friday 7<sup>th</sup> January so it might be useful to refresh the memories of any staff involved in register taking. The list of codes has been updated to say that code Y can be used for non-attendance due to exceptional staff absences or unavailability of transport due to C-19. There are also a couple of extra questions.

[www.gov.uk/guidance/how-to-complete-the-educational-setting-status-form](http://www.gov.uk/guidance/how-to-complete-the-educational-setting-status-form)

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[schoolsportal.derby.gov.uk](http://schoolsportal.derby.gov.uk)



## SCHOOLS COVID -19 RISK ASSESSMENT FORM – template guidance Spring Term 2022

<b>DIRECTORATE AND SECTION</b>	People Services
<b>LOCATION</b>	<b>Insert name of school here</b>
<b>ASSESSMENT DATE</b>	Spring Term 2022
<b>NAME OF ASSESSOR/S</b>	Originated by the DCC Corporate H&S Team. Schools to add those involved in the assessment process
<b>WORK ACTIVITY AND/OR ENVIRONMENT</b>	
<p>The risk assessment explains the actions schools should take to reduce the risk of transmission of COVID-19 for the start of the spring term 2022. It is based on:</p> <p>Schools COVID-19 operational guidance <a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance</a></p> <p>Separate guidance is available for early years and childcare settings and additional operational guidance for special schools. All these links can be found in the above link on page 4 of the document.</p> <p><u>Risk assessment</u></p> <p>You must regularly review your risk assessments. For more information on what is required of school leaders in relation to health and safety risk assessments and managing risk, see the link <a href="https://www.gov.uk/government/publications/health-and-safety-advice-for-schools/responsibilities-and-duties-for-schools">https://www.gov.uk/government/publications/health-and-safety-advice-for-schools/responsibilities-and-duties-for-schools</a></p> <p>and</p> <p>Contingency Framework: education and childcare settings <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings">https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings</a></p> <p><u>Consultation</u></p> <p>Please remember to involve colleagues in the completion of the risk assessment. Continue to share your risk assessments with TU colleagues as part of the consultation process. Review and update the school's equality impact assessment accordingly</p>	

List significant hazards – anything that could cause harm	What harm could occur and who might be affected?	What measures are already in place to protect people?	What harm could still occur and how likely is this?	What more needs to be done? List extra measures needed, the person responsible for action and the timescales
Staff, pupils, contractors and visitors attending school who are symptomatic or confirmed as positive with COVID-19 – transmission of COVID -19	Staff & pupils COVID related illness	<p><u>Vaccination</u> We encourage all school staff and eligible pupils to take up the offer of a vaccine. <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings">https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings</a></p> <p>Any member of staff or pupil who have symptoms of COVID-19 or are confirmed as positive must not attend school and must isolate for 10 days.</p> <p>Individuals who have symptoms must book a PCR COVID test to establish COVID status.</p> <p>From 11<sup>th</sup> January 2022 anyone who receives a positive lateral flow test showing no symptoms must self-isolate in accordance with the latest Government guidance</p> <p><a href="https://www.gov.uk/government/news/confirmatory-pcr-tests-to-be-temporarily-suspended-for-positive-lateral-flow-test-results">https://www.gov.uk/government/news/confirmatory-pcr-tests-to-be-temporarily-suspended-for-positive-lateral-flow-test-results</a></p> <p>See Derby City Council (DCC) COVID-19 pages for all COVID-19 updates. This includes the link to the local outbreak plan –</p> <p><a href="https://www.derby.gov.uk/environmental-health-licensing-trading-standards/environmental-health/health-and-safety/employees-and-public/novel-coronavirus/">https://www.derby.gov.uk/environmental-health-licensing-trading-standards/environmental-health/health-and-safety/employees-and-public/novel-coronavirus/</a></p> <p>Where a COVID-19 infection (staff only) has occurred as a result of occupational exposure, this requires reporting to the HSE as an occupational disease under <b>RIDDOR</b>.</p> <p>If this is the case, contact CHST for further advice and support, <a href="mailto:employee.healthandsafety@derby.gov.uk">employee.healthandsafety@derby.gov.uk</a>. Schools outside DCC</p>	Cases & transmission may still occur	<p>Continue to review and monitor that the controls implemented are being followed and take any necessary action.</p> <p>Continue to review and revise your risk assessment if further controls are needed and if cases increase then move to your <b>contingency plan</b> as appropriate.</p>



		<p>control should contact their own H&amp;S consultant for advice.</p> <p>If a parent or carer insists on a pupil attending your school, you can take the decision to refuse the pupil if, in your reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19. Your decision would need to be carefully considered in light of all the circumstances and current public health advice.</p> <p><b>School workforce</b> From 13 December, under Government Plan B, office workers who can work from home should do so.</p> <p>Anyone who cannot work from home, such as those involved in the face-to-face provision of education, should continue to go to their place of work.</p> <p>School leaders are best placed to determine the workforce required to meet the needs of their pupils. School leaders will need to consider whether it is possible for specific staff undertaking certain roles to work from home without disrupting to face-to-face education.</p> <p><b>Wraparound provision and extra-curricular activity</b> If this provision is being provided, please ensure you refer to the guidance below: <a href="https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak">https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak</a></p>		
Transmission of COVID -19 within the school environment	Staff & pupils COVID related illness	<p><b>Ensure good hygiene:</b></p> <p><b>Hand hygiene –</b> Frequent and thorough hand cleaning should now be regular practice. You should continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser.</p> <p>Ensure ample hand washing stations/hand sanitiser are available in classrooms and key locations.</p> <p>The school should ensure they have enough tissues and bins to manage additional waste.</p>	Cases & transmission may still occur	

		<p>Empty bins frequently to avoid overflowing.</p> <p>Display hand wash signage to remind children and staff of good hand hygiene techniques.</p> <p>Schools must ensure younger children and those with complex needs are supported to ensure appropriate hand hygiene is maintained.</p> <p><a href="https://www.hse.gov.uk/coronavirus/cleaning/handwashing-using-hand-sanitiser.htm">https://www.hse.gov.uk/coronavirus/cleaning/handwashing-using-hand-sanitiser.htm</a></p> <p><b>Respiratory hygiene –</b> Ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach.</p> <p><b>Cleaning:</b> Maintain robust cleaning schedules. This should include regular cleaning of areas and equipment (e.g., twice per day), with particular emphasis on frequently touched surfaces.</p> <p>More frequent cleaning depending on the number of people using the space and equipment within it. For example, gym equipment, door keypads etc.</p> <p>Remove clutter and difficult items to clean.</p> <p>Appropriate cleaning materials should be used ensuring required dilution rates are used.</p> <p>See government guidance on the cleaning of non-healthcare settings: <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</a></p> <p>and HSE guidance <a href="https://www.hse.gov.uk/coronavirus/cleaning/cleaning-workplace.htm">https://www.hse.gov.uk/coronavirus/cleaning/cleaning-workplace.htm</a></p> <p><b><u>The Use of fog, mist, vapour, and UV treatments</u></b> If you are considering using one of these systems, contact the</p>		
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		<p>Corporate Health and Safety Team for further advice or guidance: <a href="mailto:employee.heathandsafety@derby.gov.uk">employee.heathandsafety@derby.gov.uk</a> or your health and safety provider.</p> <p><b>Ventilation:</b> Keep occupied spaces well ventilated by:</p> <p>Opening doors and windows. External opening doors may be opened if safe to do so. <b><u>Internal fire doors must not be wedged open to improve ventilation.</u></b></p> <p>Identify poorly ventilated spaces – take steps to improve fresh air flow giving particular consideration when holding events where visitors such as parents are on site, for example, school plays and assemblies</p> <p>Mechanical ventilation should be adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated.</p> <p>If possible, systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply. Where mechanical ventilation systems exist ensure they are maintained in accordance with manufacturers’ recommendations. Balance the need for increased ventilation while maintaining a comfortable temperature and teaching environment.</p> <p>See HSE guidance: <a href="https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation/index.htm">https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation/index.htm</a></p> <p><u>CO2 monitors</u> CO2 monitors are being provided to state-funded education settings, so staff can quickly identify where ventilation needs to be improved. Follow HSE guidance link above.</p> <p><b>Asymptomatic testing:</b> All staff and secondary school pupils should continue to test twice weekly at home, with lateral flow device (LFD) test kits, 3-4 days apart. Testing remains voluntary but is strongly encouraged.</p>		
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		<p>Continue to test twice per week at home.</p> <p>There is no need for primary age pupils (those in year 6 and below) to regularly test, unless they have been identified as a contact for someone who has tested positive for Covid-19 and therefore advised to take lateral flow tests every day for 7 days.</p> <p><b>Positive test result:</b> Staff and pupils with a positive test result must self-isolate in line with stay-at-home guidance for households with possible or confirmed COVID-19 infection.</p> <p><b>Self-isolation:</b> Pupils, staff and other visitors should not come to school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of passing on COVID-19 (e.g., required to quarantine) <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/">https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/</a></p> <p>Contacts from a school setting will only be traced by NHS Test and Trace where the positive case and/or their parent specifically identifies the individual as being the close contact.</p> <p>Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply:</p> <ul style="list-style-type: none"> <li>• They are fully vaccinated (received 2<sup>nd</sup> vaccination more 14 days prior to being told to self-isolate)</li> <li>• They are below the age of 18 years and 6 months</li> <li>• They have taken part in a or are currently part of an approved COVID-19 vaccine trial</li> <li>• They are not able to get vaccinated for medical reasons</li> </ul> <p>If the above apply, NHS T&amp;T will contact you and advise you to take a test.</p>		<p>You should support those who need to self-isolate because they have tested positive to work or learn from home if they are well enough to do so. Schools subject to the remote education temporary continuity direction are required to provide remote education to pupils covered by the direction where their attendance would be contrary to government guidance or legislation around COVID-19.</p>
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		<p><b>Face coverings:</b> Face coverings help protect the wearer and others against the spread of infection because they cover the nose and mouth, which are the main confirmed sources of transmission of COVID-19.</p> <p>The controls are:</p> <ul style="list-style-type: none"> <li>• Pupils in school years 7 (which would be children who were aged 11 on 31 August 2021) and above, are required to wear face coverings. Face coverings should be worn by pupils, staff and adult visitors when moving around the premises, outside of classrooms, such as in corridors and communal areas.</li> <li>• In those schools where pupils in year 7 and above are educated, face coverings should be worn in classrooms. This does not apply in situations where wearing a face covering would impact on the ability to take part in exercise or strenuous activity, for example in PE lessons.</li> <li>• Pupils in these schools must also wear a face covering when travelling on public transport and should wear it on dedicated transport to and from school.</li> </ul> <p><u>Teaching staff delivering lessons</u> We would not ordinarily expect teachers to wear a face covering in the classroom if they are at the front of the class, to support education delivery, although settings should be sensitive to the needs of individual teachers.</p> <p>In <b>primary schools</b>, face coverings should be worn by staff and adults (including visitors) when moving around in corridors and communal areas. Health advice continues to be that children in primary schools should not be asked to wear face coverings.</p> <p>Some individuals may be exempt from wearing face coverings see page 7 of the 'schools covid-19 operational guidance January 2022'.</p> <p>Face coverings do not need to be worn when outdoors.</p> <p>Schools, as employers, have a duty to comply with the Equality Act 2010 which includes making reasonable adjustments for disabled staff. They also have a duty to make reasonable adjustments for disabled</p>		<p>You should have a small contingency supply available for people who:</p> <ul style="list-style-type: none"> <li>• are struggling to access a face covering</li> <li>• are unable to use their face covering as it has become damp, soiled or unsafe</li> <li>• have forgotten their face covering</li> </ul>
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		<p>pupils, to support them to access education successfully. No pupil should be denied education on the grounds that they are not wearing a face covering.</p> <p>Further guidance on specific face coverings (transparent face coverings) refer to page 8 schools covid-19 operational guidance January 2022.</p> <p><b>Managing confirmed cases of COVID-19:</b> If anyone in school develops COVID-19 symptoms, however mild, send them home. <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/">https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/</a></p> <p>Contact parent or family member to collect - avoid using public transport</p> <p>Pupils awaiting collection should be separated in a room on their own if safe to do so – open windows, use appropriate PPE especially if being closely supervised – see <a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care</a></p> <p>Clean rooms after they have left – follow principles of cleaning after an individual with symptoms of, or confirmed, COVID-19 has left the setting or area. See link: <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</a></p>		
Carrying out first aid – fleeting contact under 15 minutes.	First aider, person being treated by the first aider. Staff & pupils COVID related illness	No PPE is required for fleeting contact - i.e. applying a plaster to a graze other than good hand washing.	Cases & transmission may still occur	
Prolonged first aid contact lasting longer	First aider, person being treated by the first aider.	Try to assist at a safe distance from the casualty  Minimise the time you share a breathing zone.		



<p>than 15 minutes.</p>	<p>This could lead to persons involved in the first aid process becoming infected with COVID-19 through close contact</p>	<p>Although treating the casualty should be your first concern, tell them to do things for themselves if they are capable.</p> <p>Remember the 3P model – preserve life, prevent worsening, promote recovery.</p> <p><b>Preserve life: CPR</b> Call 999 immediately – tell the call handler if the patient has any COVID-19 symptoms.</p> <p>Ask for help. If a portable defibrillator is available, ask for it.</p> <p>Before starting CPR, use a cloth or towel to cover the patient's mouth and nose. This should minimise the risk of transmission</p> <p>If available, you should use:</p> <ul style="list-style-type: none"> <li>• <b>a fluid-repellent surgical mask</b></li> <li>• <b>disposable gloves</b></li> <li>• <b>eye protection</b></li> <li>• <b>apron or other suitable covering</b></li> </ul> <p>Only deliver CPR by chest compressions and use a defibrillator (if available) – don't do rescue breaths.</p> <p>For CPR in paediatric settings see <a href="#">guidance from the Resuscitation Council UK</a> .</p> <p><b>Prevent worsening, promote recovery: all other injuries or illnesses</b> If you suspect a serious illness or injury, call 999 immediately – tell the call handler if the patient has any COVID-19 symptoms.</p> <p>If you're giving first aid to someone, you should use the recommended equipment listed above if it is available.</p> <p>You should minimise the time you share a breathing zone and direct them to do things for you where possible.</p> <p><b>After delivering any first aid:</b></p>		
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<p>Vulnerable people including clinically extremely vulnerable (CEV) staff and pupils.</p> <p>Supporting pupils with medical conditions.</p>	<p>Staff &amp; pupils COVID related illness</p> <p>Those in the CEV category may be at greater risk of serious illness from COVID-19</p>	<p>Children and young people previously considered CEV should attend school and should follow the same COVID-19 guidance as the rest of the population <a href="https://www.gov.uk/coronavirus">https://www.gov.uk/coronavirus</a></p> <p>In some circumstances, a child or young person may have received personal advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice.</p> <p>Where parents are concerned about their child's attendance speak to the family to discuss the general measures in place and any other measures that can be put in place to ensure their children attend school regularly.</p> <p><a href="https://www.gov.uk/government/publications/supporting-pupils-at-school-with-medical-conditions--3">https://www.gov.uk/government/publications/supporting-pupils-at-school-with-medical-conditions--3</a></p> <p>See HSE guidance: Protect vulnerable workers during the coronavirus pandemic: <a href="https://www.hse.gov.uk/coronavirus/working-safely/protect-people.htm">https://www.hse.gov.uk/coronavirus/working-safely/protect-people.htm</a></p>	<p>Cases &amp; transmission may still occur</p>	
<p>Stress &amp; anxiety</p>	<p>Pupils and staff may be experiencing a variety of</p>	<p>Adjust timetable to ensure sufficient or increased time for social and emotional support for pupils.</p> <p>Review or consider support offered to those directly affected by COVID-</p>	<p>Cases &amp; transmission may still occur</p>	

	<p>emotions in response to the COVID-19 pandemic</p>	<p>19. Staff wellbeing - free helpline to school staff for mental health and wellbeing. <a href="#">Education support</a></p> <p>Pupil wellbeing and support - to access useful links and sources of support for pupil's wellbeing and support:</p> <p><a href="https://www.gov.uk/guidance/mental-health-and-wellbeing-support-in-schools-and-colleges">https://www.gov.uk/guidance/mental-health-and-wellbeing-support-in-schools-and-colleges</a></p> <p>Conduct individual Stress risk assessments</p> <p>Pupils to attend school to promote wellbeing.</p> <p>For DCC schools undertake wellbeing support plans – see I Derby <a href="https://iderby.derby.gov.uk/human-resources/health-wellbeing/wellbeing/">https://iderby.derby.gov.uk/human-resources/health-wellbeing/wellbeing/</a> or SIP for further information or seek further advice from your health and safety adviser.</p>		
<p>Educational visits</p>	<p>Staff, pupils, parents, guardians and volunteers.</p> <p>Increased transmission risk and reduced infection control within the location or whilst undertaking activities</p>	<p>Consider whether to go ahead with planned international educational visits at this time, recognising the risk of disruption to education resulting from the need to isolate and test on arrival back into the UK. You should refer to the Foreign, Commonwealth and Development Office travel advice and the guidance on international travel before booking and travelling.</p> <p>Undertake a full and thorough risk assessment in relation to all educational visits and ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment. General guidance about educational visits is available and is supported by specialist advice from the Outdoor Education Advisory Panel (OEAP).</p> <p><a href="https://www.gov.uk/government/publications/health-and-safety-on-educational-visits">https://www.gov.uk/government/publications/health-and-safety-on-educational-visits</a></p> <p><a href="https://oeapng.info/">https://oeapng.info/</a></p> <p>You should speak to either your visit provider, commercial insurance company, or the risk protection arrangement (RPA) to assess the protection available.</p>	<p>Cases &amp; transmission may still occur</p>	

		<p>Wherever possible organise activities outside.</p> <p>Add trips to the EVOLVE system including covid measures.</p>		
Dedicated transport to schools – arriving and leaving school	<p>Staff and pupils using dedicated transport.</p> <p>Increased risk of transmission.</p> <p>Staff &amp; pupils COVID related illness</p>	<p>Pupils must wear a face covering when travelling on public transport and should wear it on dedicated transport to and from school.</p> <p>Work with school transport providers to discuss proportionate control measures which include:</p> <ul style="list-style-type: none"> <li>• Reminding pupils not to board dedicated transport if they have symptoms or other reasons requiring them to stay at home.</li> <li>• Reminding pupils about the use of face coverings on school transport</li> <li>• Avoiding overcrowding on school transport.</li> <li>• Provide hand hygiene where possible</li> <li>• Follow good respiratory hygiene – promote the ‘catch it, bin it’ approach</li> <li>• Maintain cleaning regimes</li> <li>• Let fresh air into vehicles when occupied by opening windows and ceiling vents, whilst balancing the need for increased ventilation with maintaining a comfortable temperature.</li> </ul> <p><a href="https://www.gov.uk/government/publications/transport-to-school-and-other-places-of-education-autumn-term-2020/dedicated-transport-to-schools-and-colleges-covid-19-operational-guidance">https://www.gov.uk/government/publications/transport-to-school-and-other-places-of-education-autumn-term-2020/dedicated-transport-to-schools-and-colleges-covid-19-operational-guidance</a></p>	Cases & transmission may still occur	
Managing contractors – meeting those you do not normally meet	<p>Staff, pupils &amp; contractors</p> <p>COVID related illness</p>	<p>Ensure that key contractors are aware of the school’s control measures and ways of working by:</p> <ul style="list-style-type: none"> <li>• Those who have symptoms or have tested positive must not attend school sites.</li> <li>• Request copies of contractors COVID measures and risk assessment</li> <li>• Make contractors aware of the schools COVID controls and risk assessment. Update contractors if further measures are introduced due to increased cases and/or outbreak management.</li> <li>• Pre-planned appointments outside of school hours wherever</li> </ul>	Cases & transmission may still occur	

		<p>possible.</p> <ul style="list-style-type: none"> <li>• Maintain social distancing wherever possible.</li> <li>• All contractors are required unless exempt to wear a face covering within the school building.</li> <li>• Encourage contractors to undertake a lateral flow test prior to the visit.</li> </ul>		
Managing visitors – meeting those you do not normally meet	Staff, pupils and visitors	<p>Those who have symptoms or have tested positive must not attend school sites.</p> <p>Pre-planned appointments wherever possible.</p> <p>On-line meetings (including staff meetings) where possible</p> <p>Schools are strongly encouraged to ask parents and other visitors to take a lateral flow device (LFD) test before entering the school.</p> <p>All visitors are required unless exempt to wear a face covering within the school building.</p>	Cases & transmission may still occur	
Cases of COVID-19 within school settings and school outbreaks.	<p>Staff, pupils, visitors and wider community.</p> <p>Increased number of positive cases within school settings may require additional measures to be in place</p>	<p><b>Contingency Plans:</b></p> <p>Schools are required to have a robust contingency plan to manage positive cases and school outbreaks – this must remain robust and up to date. Review these plans for the start of the winter term 2022.</p> <p>The plan should cover:</p> <ul style="list-style-type: none"> <li>• Roles and responsibilities</li> <li>• When and how to seek public health advice</li> <li>• Details of the types of control measures that might be required to control outbreaks.</li> </ul> <p>For each additional control measure include:</p> <ul style="list-style-type: none"> <li>• Actions you would take to put it in quickly and</li> <li>• How you would communicate changes to children, pupils, parents, carers and staff</li> </ul> <p>When schools should consider extra action:</p> <p>Schools should seek additional advice from:</p>	Cases & transmission may still occur	

		<ul style="list-style-type: none"> <li>• UK Health Security Agency (UKHSA),</li> <li>• local outbreak management teams at the City Council,</li> <li>• the Corporate Health &amp; Safety Team and/or their independent adviser as soon as possible in the event of positive cases and/or outbreaks that may require extra measures to be put in place.</li> </ul> <p>All schools should follow the link below:  <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings">https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings</a></p> <p>All schools should seek public health advice if a pupil, student, child or staff member is admitted to hospital with COVID-19 – phone the DfE helpline – 0800 046 8687 or alternatively contact the local helpline &amp;/or Corporate Health and Safety Team:</p> <p><b>Notification of cases – pupils:</b>  Report all cases to the public health outbreak team at Derby City Council by completing the online notification form or by emailing:  <a href="mailto:cct@derby.gov.uk">cct@derby.gov.uk</a></p> <p>Early years &amp; school nursery settings should also notify Ofsted at:  <a href="https://www.gov.uk/guidance/tell-ofsted-if-you-have-a-covid-19-incident-at-your-childcare-business">https://www.gov.uk/guidance/tell-ofsted-if-you-have-a-covid-19-incident-at-your-childcare-business</a>  and DCC Early Years by emailing <a href="mailto:coral.golding@derby.gov.uk">coral.golding@derby.gov.uk</a></p> <p>Schools should also notify <a href="mailto:Jayne.hadfield@derby.gov.uk">Jayne.hadfield@derby.gov.uk</a></p> <p><b>Staff cases:</b>  See the guidance for workplaces: NHS Test and Trace in the workplace  <a href="#">NHS Test and Trace in the workplace</a></p> <p>Further action to consider if local contingency measures are required:</p> <ul style="list-style-type: none"> <li>• Review and reinforce the testing, hygiene and ventilation measures already in place – focussed and enhanced cleaning as required.</li> <li>• For all staff cases contact NHS Test and Trace in the workplace</li> <li>• Increased testing for staff and pupils</li> <li>• Limiting residential educational visits, open days, transition and</li> </ul>		
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		taster days, parental attendance at schools and live performances. <ul style="list-style-type: none"> <li>• Restricting attendance – only as a short-term measure and as a last resort</li> <li>• Re-introduction of 'bubbles'</li> <li>• Establishing if classes, exercise and assemblies could take place outdoors</li> <li>• Pausing events e.g. shows, performances, spring fayre or fete</li> </ul>		
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See action plan:

Risk assessment action plan				
Actions required	By whom	By when	Date completed	Comments
<b>Insert actions and who should do them here</b>				

<b>Date reviewed</b>		<b>Next review date</b>	
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