

SCHOOL LOGO

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**Fresh Start & Fresh Start PLUS Commissioning Agreement**

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| **Pupil:** |  | **Year:** |  |
| **Original school:**  **New school:** |  | **Date of set up visit:** |  |
| **Name of Staff Member Completing Document** |  | **Date on roll:** |  |

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| ***Commissioning Aims – to be completed with new school before placement begins*** | |
| **Rationale –**  *Why the new school?* |  |
| **Pupil profile**  *Note their strengths and barriers*  *Offer insight into what works to meet their needs* |  |
| **DIT Completed** | **Y / N** |
| **DIT Outcomes** |  |

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| **Target setting- to be completed with new school when setting up placement** | | |
| **Target** | **Support from original school** | **Support from new school** |
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| **How will this be assessed?**   * Daily attendance checks. * Bi weekly feedback and communications via email. * Ongoing regular communications if there are any safeguarding or other concerns. * Half termly review meeting * Termly report and face to face review meeting | | |

**Set-up meeting agenda**

**Details of Discussion:**

***Agree rationale and targets***

***Agree timetable –***

*This may be p/t to begin, depending on the situation*

***Agree accreditation / qualification aim*** *(if different to GCSEs/Vocational qualifications)*

*What are they studying? At what level? What will they be accredited with on completion? How is progress reported? Is there flexibility to move up/down levels as needed?*

***Personal/Social/Wellbeing***

*Share information on this -how is the pupil managing friendships/community/their mental health. What support is in place?*

***Safeguarding*** *– Share relevant information*

*Establish reporting procedures – who will communicate concerns – phone/email?*

*Ensure DSL details are circulated and regular communication is established*

***Careers/P16*** *– Agree plan and share contact details of relevant professionals*

***Access Arrangements*** *– Discuss current and plan for future assessment – ensure clear actions*

**Date of next visit: Staff member completing review:**

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| **Review (INSERT DATE)**  **Behaviour**  **Attendance**  **Safeguarding queries/concerns**  **Progress to previous targets**  **Progress (Academic)** |

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| **Comments** |

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| **Target setting reive** | | |
| **Target** | **Support from original school** | **Support from new school** |
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**Date of next visit: Staff member completing review:**