**APPENDIX 3**

**CHILDCARE DISQUALIFICATION DECLARATION**

**(Insert name of school)** has a statutory duty to ensure that all relevant staff and volunteers who come into contact with children aged 8 or under are not disqualified from doing so under the Childcare (Disqualification) Regulations 2009. The guidance on keeping children safe in education should be read prior to completing this form.

A person will experience disqualification by:

1. Having certain orders or other restrictions placed upon them

2. Having committed certain offences

3. ‘Disqualification by association’ - Living in the same household as someone who is disqualified by virtue of 1 or 2 above

**This declaration pro-forma sets out the disqualification criteria outlined in the Regulations. All relevant staff and volunteers who have contact with children aged 8 or under must carefully review these criteria and inform the Head Teacher (or for Head Teachers the Chair of Governors) should any of the criteria apply by the agreed deadline. Relevant staff and volunteers may choose to complete and return this pro-forma, however, doing so is not mandatory.**

**Please complete the declaration below answering all the questions to the best of your knowledge. Please sign the declaration once it has been completed.**

|  |  |
| --- | --- |
| **School:** |  |
| **Name:** |  |
| **Role:** |  |

|  |  |  |
| --- | --- | --- |
| **About You:** | | |
|  | | |
| Have your children been, or are they currently, the subject of a child protection plan? | Yes | No |
| Have there been any orders or other determinations relating to a child under your care? | Yes | No |
| Have you been refused registration or had your registration cancelled in relation to childcare or a children’s home or from private fostering? | Yes | No |
| Are you barred from working with Children by the Disclosure and Barring  Service (DBS)? | Yes | No |
| Are you prohibited from Teaching? | Yes | No |
| Have you been cautioned (including reprimanded or warned) or convicted of any of the following: | | |
| Offences against or involving a child? | Yes | No |
| Any violent or sexual offence against an adult? | Yes | No |
| Any offence under the Sexual Offences Act? | Yes | No |

|  |  |  |
| --- | --- | --- |
| **About Your Household: By this we mean all those living with you and includes family, lodgers, house/flat sharers and household employees who live with you** | | |
|  | | |
| Has anyone in your household been cautioned (including reprimanded or warned) or convicted of any of the following: | | |
| Offences against or involving a child? | Yes | No |
| Any violent or sexual offence against an adult? | Yes | No |
| Any offence under the Sexual Offences Act? | Yes | No |
| Has anyone in your household been barred from working with Children by the Disclosure and Barring Service (DBS)? | Yes | No |
| Has anyone in your household had their children taken into care or have children that are the subject of a child protection order? | Yes | No |
| Has anyone in your household been refused registration or had their registration cancelled in relation to childcare or a children’s home or from private fostering? | Yes | No |

**If you have answered YES to any of the questions above, you should provide the details below:**

**I confirm that the information provided is true to the best of my knowledge.**

**I understand my responsibility to safeguard children.**

**I will notify the Head teacher Principal immediately if the information I have provided on this declaration changes any time.**

|  |  |
| --- | --- |
| **Signed:** |  |
| **Print Name:** |  |
| **Date:** |  |

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**OFFICE USE**

**TO BE COMPLETED BY THE HEADTEACHER/ CHAIR OF GOVERNORS:**

**I have reviewed the information provided on this declaration and no further action is required.**

|  |  |
| --- | --- |
| **Reviewed By:** |  |
| **Signed:** |  |
| **Date:** |  |

**Or**

**I have reviewed the information provided on this declaration and the following action has been taken:**

|  |  |
| --- | --- |
| **Reviewed By:** |  |
| **Signed:** |  |
| **Date:** |  |