**The pupil named below has applied for a place at ­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |
| --- |
| **PUPIL DETAILS** |
| **Full Name:**  |  **Start date at your school:** **End date at your school:**  |  **Year Group:** |
| **UPN:**  |  **% Attendance:** **% Unauthorised Absence:** **Number of lates:***(****Please attach attendance certificate for every year they have been on roll with you****)* |
| **DOB:** |  | **FSM****YES/NO** | **Pupil Premium****YES/NO** |
| **Home Address:** |   **Post Code:** |
| **Previous Schools:**(Please state start date& end date if known)  |
| **Special Educational Needs: YES/NO**If yes, please state code of practice and any other relevant information. |
| **English as an Additional Language** : **YES/NO**If yes, please state date of entry to the country & home language spoken.  |
| **Any safeguarding concerns (including home circumstances)** |
| **Social care involvement: YES/NO**If yes, please explain the details. Is it current or historical?   |
| **CAT Scores** |  Verbal |  Quant |  Non-verbal |  Mean |
| **KS2 Results:** |  English  |  Maths  |  Science |
| **KS3 current levels:** |  English |  Maths  |  Science |
| **Language studied** |  |  |  |
| **KS4 current levels:** |  English |  Maths  |  Science |
| **KS4 Options:****Please list current options and levels**  |   |
| **Is the pupil on a part time timetable? Or been on a part time timetable during the past academic year?** **Give details**  |
| **Reason for change of school:** |
| **Social, Emotional and Mental Health (SEMH)** |
| **SEMH difficulties** YES/NOIf yes, please give an explanation of the difficulties. |
| **Suspensions**

|  |  |  |
| --- | --- | --- |
| Date  | Reason | Days  |
|  |  |  |
|  |  |  |

 |
| **Seclusions**

|  |  |  |
| --- | --- | --- |
| Date  | Reason | Days  |
|  |  |  |
|  |  |  |

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| **Has the pupil accessed any internal or external alternative provision?** **If yes, please give details below.** |
| **Are you aware of any suspensions or permanent exclusions from any previous schools? YES/NO** |
| **Is the pupil’s behaviour log attached?****YES/NO** |
| **Please list any SEMH interventions the pupil has received whilst at your school, and state whether they have been successful or not.**  |

|  |
| --- |
|  **Copes well difficulty coping** **(please tick** ✓**)** |
|  | **1** | **2** | **3** | **4** | **5** |
| **Whole class settings** |  |  |  |  |  |
| **Small group settings** |  |  |  |  |  |
| **One to one basis** |  |  |  |  |  |
| **On corridors / general movement around building** |  |  |  |  |  |
| **Lunch / break times** |  |  |  |  |  |
| **Before and after school** |  |  |  |  |  |

|  |
| --- |
| **Relationship with peers:** |
| **Relationship with staff:** |

**Form completed by,**

|  |  |
| --- | --- |
| Name  |  |
| Job Title  |  |
| Email address  |  |
| Telephone number  |  |
| Date  |  |

**Form checked by,**

|  |  |
| --- | --- |
| Name  |  |
| Job Title  |  |
| Email address  |  |
| Telephone number  |  |
| Date  |  |

**Can you please complete and return the form to \_\_\_\_\_\_\_\_\_\_\_\_\_\_ by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

**Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Thank you for your assistance.**

**Please be aware that if this information is not passed on to the receiving school in a timely manner or there is a lack of honesty in the information that is shared, then In Year Fair Access protocols will be followed and the Ladder of Consequence will be initiated.**